

**California Army National Guard
Regulation 600-8-22**

Personnel-General

**Military Awards
and
Decorations**

**Joint Forces Headquarters
Office of the Adjutant General
Sacramento, CA
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UNCLASSIFIED

SUMMARY OF CHANGE

CAARNG Regulationn 600-8-22

Specifically, this revision--

- Changes this CAARNG Regulation number from “672-1” to “600-8-22”.
- Adds Change 1 - Chapter 1, Section II add paragraph 1-20.
- Adds Change 2 - Chapter 2, Section IV add paragraph 2-15 and Section V add paragraph 2-16.
- Adds Change 3 - Chapter 2, Section II change paragraph 2-6, Section III paragraph 2-12, 2-13 a, 2-13 b, Section VIII 2-23 a. Chapter 3, Section I change 3-1 b, Section III 3-15. Chapter 4, Section II change 4-12 b, and 4-12 c.
- Adds Change 4 - Chapter 4, Section II change paragraph 4-6.
- Adds the Adjutant General’s Award for Family Readiness Excellence

PERSONNEL- GENERAL

Military Awards

FOR THE GOVERNOR:

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CHAPTER 1 - GENERAL INFORMATION

Section I. ADMINISTRATIVE PROCEDURES

1-1. Purpose and Applicability

- a.* This regulation prescribes the California Army national Guard's policies, criteria, and administrative instructions concerning state decorations and awards under the direction of the State Military and Veterans Code, Chapter 640. This regulation also references federal armed forces awards and awards from other affiliated organizations, associations, and committees that directly impact the California Army National Guard.
- b.* The California Army National Guard Awards Program provides means of tangible public recognition for acts of valor, achievement, and meritorious service rendered to the State of California and/or the United States.
- c.* This regulation applies to members of the California Army National Guard, the State Military Reserve, the Naval Militia, and the California Cadet Corps except that the State Military Reserve, the Naval Militia, and the California Cadet Corps are not eligible for federal awards unless supporting a federal entity.

1-2. SCOPE

- a.* No preconditions for an award may be established. Recipients may not be informed in advance that attainment of specific goals will result in the automatic award of a given decoration. Decorations will not be used as prizes in contests.
- b.* Except in cases where achievement or service is accomplished in purely State Active Duty status, preference in the selection of awards will be given to Federal decorations.
- c.* Requiring or limiting awards to a specific number per unit is not authorized.
- d.* California National Guard members on Title 10 and Title 32 status are not eligible for state decorations unless the duties are in direct support of the California National Guard.
- e.* To increase recognition of deserving individuals, goals may be established for Senior Commands; however, requiring or limiting awards to a specific number per unit is not authorized.
- f.* No more than one decoration will be awarded for the same act, achievement or period of meritorious service, however, a decoration may be awarded for an act of heroism or achievement within a period for which an award for meritorious service has been awarded. Also, if appropriate, state and federal recognition for service is acceptable upon retirement.
- g.* The accomplishment of the duty or period of service for which the decoration is recommended should have been completed prior to submitting a recommendation, except when the person is being transferred or will retire.
- h.* Awards should follow a progressive sequence of recognition, except under circumstances where the contribution is so extraordinary that recognition with a lesser award would be insufficient.
- i.* Only commanding officers can approve federal and state decorations. A commander may delegate disapproval authority but not approval authority.
- j.* No individual is automatically entitled to an award upon departure from an assignment. Certificate or memorandum of commendations are appropriate means to recognize departing soldiers or civilian employees.

1-3. RECOMMENDATIONS

- a.* It is the responsibility of any individual having personal knowledge of an act, achievement, or service believed to warrant the award of a decoration to submit a recommendation for consideration. A soldier may not recommend himself/herself for an award.
- b.* Individuals being recommended for an award must have the recommendation of approval/disapproval of the commander of the unit to which they are assigned.

1-4. PERIOD OF AWARD

- a.* Only one decoration will be awarded to an individual for the same act, achievement, or period of service.
- b.* The accomplishment of duty or period of service for which the decoration is recommended should have been completed prior to submitting the recommendation, unless the person is transferring or retiring.
- c.* For service awards, the cited period is limited to the period of service during which the individual served under the recommended command, except in the case of retirement.

d. For achievement awards, the length of time is not a primary consideration; however, the act or achievement should have clearly discernible beginning and ending date. Also, the speed of accomplishment of a time sensitive task could be an important factor in determining the value of the achievement or act.

e. For valor and heroism awards, the cited period is governed by the same standards stated in the above paragraph. the only difference is the manner involved during the act.

f. The award of a decoration in recognition of a single act of heroism or meritorious achievement does not preclude an award for meritorious service at the termination of an assignment. Recommendations for an award for meritorious service will not refer to acts of heroism or meritorious achievements which have been previously recognized.

g. See Appendix A for Glossary of Terms.

1-5. TIME LIMITATIONS

a. All recommendations for an award must be timely. Undue delay in submitting a recommendation may preclude its consideration.

b. No military decoration will be awarded more than three years after the act or period of service being honored. Each recommendation for an award must be formally entered into military channels within two years of the act, achievement or service. This time limit does not apply to retroactive and conversions awards made in confirmation of recognition of previously issued orders, letters, or certificates or in exchange of decorations hereinafter authorized.

1-6. PREPARATION

a. Only one proposed recipient may be named on a single recommendation form.

b. See Appendix B for CNG Forms 672-14 and 672-15, which is used **only** for the CAMV and the CAMC.

c. See Appendix C for instructions to complete California National Guard award recommendations.

d. See Appendix D for schedule of submission for recommendations for State and Federal decorations.

1-7. APPROVAL AUTHORITY

a. If an individual is temporarily assigned to another unit, the individual must receive concurrence from the parent unit commander.

b. All California Army National Guard (company/separate detachment) unit commanders are authorized to award the following state awards: California Service Medal/Ribbon, California Good Conduct Ribbon, and California Drill Attendance Ribbon, Enlisted Trainers Excellence Ribbon and Enlisted Excellence Ribbon.

c. The Directorate of the Counterdrug Branch, Joint Counterdrug Task Force, is authority to approve the California Counterdrug Service Ribbon.

d. The Recruiting and Retention Command of the California Army National Guard has the authority to approve the California Recruiting Achievement Ribbon.

e. All Army National Guard company and detachment unit commanders are authorized to award the following Federal awards: Army Good Conduct Medal, Army Reserve Component Achievement Medal, Armed Forces Reserve Medal, NCO Professional Development Ribbon, Army Service Ribbon, Overseas Service Ribbon, Army Reserve Component Overseas Training Ribbon.

f. See Appendix E for approval and presentation authority for State and Federal military decorations.

1-8. SUSPENSION OF FAVORABLE PERSONNEL ACTION (FLAG)

a. Individuals on whom favorable personnel actions have been suspended, may not receive a decoration during the period of suspension.

b. Waivers can be authorized by commanders with approval authority for the recommended award on overweight and physical training flags for heroism and retirement only.

1-9. SUCCEEDING AWARDS

a. See Appendix F for appropriate devices.

1-10. POSTHUMOUS AWARDS

- a.* Decorations may be awarded to deceased members of the California Army National Guard for heroism, meritorious achievement, or contributions made prior to their death.
- b.* The Memorial Medal (CAMEM) and the California State Flag may be presented to primary next-of-kin of any individual who was killed or who performed duty honorably while in service of the California National Guard and/or the United States Army. See Chapter 2, Section VI of this regulation for eligibility requirements.
- c.* An Army Lapel Button may be presented to the next-of-kin. See Chapter 3, Section V of this regulation for eligibility requirements.

Section II. RECORDS AND CONTROLS

1-11. AWARDS BOARD

- a.* There is no requirement to establish an Awards Board. However, boards are not prohibited.
- b.* A commander may wish to establish an Awards Board for reviewing the eligibility for awarding decorations only for which he/she has the authority to approve.

1-12. RECORDING OF AWARDS

- a.* The recording of awards will be accomplished by the respective approval authority.
- b.* Permanent Orders are required to be filed in the individual's personnel record for all state and federal decorations, good conduct awards, and achievement awards.
- c.* State and federal active service awards require a copy of the message or letter authorizing service from the appropriate authority (Department of the Army, Adjutant General, etc.) and/or the service orders to be filed in the individual's personnel record.
- d.* Longevity medals and service ribbons (i.e. California Service Medal) are administratively awarded upon approval of the unit commander to individuals who qualify. Orders are not required, however, a memorandum from the unit commander authorizing the award must be filed in the soldier's personnel record. Each prospective recipient's personnel record will be screened for proper documentation to support the award. After approval, the awards are to be posted in the personnel record.
- e.* See Appendix G for Announcement of Awards.

1-13. PRESENTATION OF AWARDS

- a.* Presentations will be made in a timely manner, at a proper ceremony, insuring maximum recognition for the recipient.
- b.* Decorations will be presented by the Commander or other leader in the chain of command at an appropriate ceremony as outlined in Army Regulation 600-8-22, paragraph 1-31.
- c.* A presentation medal set should be maintained by each command to present to the recipient when a permanent medal set is not available and when the recipient is receiving a device for a succeeding award. After the ceremony, the presentation set is recovered and replaced with the device or forthcoming medal. See Army Regulation 672-12 for more information regarding ceremonies.

1-14. AWARD CERTIFICATES AND FOLDERS

- a.* An award certificate will be presented with each state decoration on the standard form appropriate to the decoration. State award certificates can be obtained from the Records Management Section, Headquarters, California Army National Guard.
- b.* Presentation folders for State certificates are provided through the CNG Awards Program Coordinator at Headquarters, California Army National Guard.
- c.* Green presentation folders for Army Certificates can be obtained through unit supply channels.

1-15. ANNUAL REPORT OF STATE AND FEDERAL DECORATIONS

- a.* An annual report of state decorations will be prepared by each command of the California Army National Guard and forwarded through command channels to the CNG Awards Coordinator, Headquarters, California Army National Guard for consolidation. The report will be forwarded to The Adjutant General for final review and then to National Guard Bureau. See Appendix H for both State and Federal Quarterly Report Forms.

b. An annual report will be prepared by each California Army National Guard headquarters, division or unit authorized to award Army decorations by the end of the calendar year and forwarded through command channels to the Awards Program Coordinator, Headquarters, California National Guard. A copy of DA Form 4512-R may be obtained from Army Regulation 600-8-22. Organizations will report only those decorations which they are authorized to approve. State Area Command Headquarters will forward a consolidated report of Federal decorations through the Fifth US Army Headquarters to US Forces Command Headquarters.

1-16. SUPPLY REQUESTS

- a.* State medals, ribbons and devices are requisitioned by those commands authorized to award the decoration by memorandum through command channels to Headquarters, California National Guard, ATTN: CARSD-DA
- b.* State award certificates forms can be acquired through the Awards Section, Headquarters California National Guard.
- c.* After July 1 of the state fiscal year or when state funds are available, the Awards Program Coordinator will contact the authorized California Army and Air National Guard commands for their annual awards and decorations supply needs.

1-17 REPLACEMENT AWARDS

- a.* The recipient of an award is provided an initial issue of ribbons or appurtenances for federal and state decorations and awards. Replacements are the responsibility of the member and may be obtained from commercial vendors, bases or post exchanges.
- b.* If a state award cannot be obtained through these services, contact Awards Program Coordinator, Headquarters, California National Guard for assistance.

1-18. AWARDS TO PERSONNEL OF OTHER SERVICES

- a.* Awards from one branch of the Armed Forces can be presented to a member of another branch of the Armed Forces after receiving concurrence from the parent service.
- b.* Only one recognition for any act or period of service will be authorized by any branch of the Armed Forces.

1-19. WEARING OF AWARDS AND ORDER OF PRECEDENCE

- a.* California State awards and decorations will be worn subordinate to Department of the Army and Air Force, Department of Defense, and Department of Defense approved foreign decorations.
- b.* Awards and decorations from other States are authorized for wear while serving in the California National Guard and will be worn subordinate to California National Guard awards and decorations.
- c.* See Army Regulation 670-1, Chapter 29 for more information regarding wear of awards and order of precedence.
- d.* See Appendix I for color chart of all State awards presented in order of precedence and with appropriate devices.

1-20. When requesting state awards (medal sets) from this Headquarters, the requesting unit must append the orders for each award requiring a medal set to the memorandum. No state medal sets will be issued without orders to support the request. Medal sets will be issued only for the initial presentation of the Award. Subsequent awards will be made using the appropriate device, Diamond, Oak Leaf Cluster, etc.

CHAPTER 2 - CALIFORNIA NATIONAL GUARD AWARDS

Section I. DECORATIONS

2-1. CALIFORNIA MEDAL OF VALOR (CAMV)

- a.* A CAMV may be presented to each person, who while a member of the California National Guard, distinguished himself/herself by courageous conduct at the risk of his/her own life, above and beyond the call of duty.
- b.* The act need not have occurred while in the service of the State or of the United States.
- c.* No award of the CAMV shall be made except upon clear and incontestable proof of at least one eyewitness or person having personal knowledge of the act or deed.

d. A CAMV may be presented to each person who has been awarded the Medal of Honor. Proof by affidavit or otherwise of the act or deed shall not be required in those cases.

e. Recommendations for the award of the CAMV will include eyewitness statements plus supporting documents.

f. Description. A bronze cross 1 1/4 inches in height and 1 1/4 inches in height and 1 1/4 inches in width with the words "FOR VALOR" on the transverse bar, the arcs filled with redwood branches, all encircled with a 1/8 inch blue enameled band superimposed on a bronze finish eight-pointed star environed with rays suspended by a ring from a moired silk neckband, 27 inches in length and 1 3/8 inches in width, composed of stripes of blue (5/32 inch), golden yellow (5/32 inch), blue (1/16 inch), red (5/8 inch), blue (1/16 inch), golden yellow (5/32 inch) and blue (5/32 inch). A certificate (CAL NG Form 672-2) accompanies the award.

2-2. CALIFORNIA MILITARY CROSS (CAMC)

a. A CAMC may be presented to each person, who as amember of the California National Guard, distinguishes himself/herself by heroism. the act need not have occurred while in the service of the State or of the United States.

b. No award of the CAMC shall be made except upon clear and incontestable proof of at least one eyewitness or person having personal knowledge of the act or deed.

c. Request for the award of the CAMC will include eyewitness statements plus supporting documents.

d. Description. A bronze Maltese Cross with a California Poppy in bas-relief between each limb of the cross and a twist on the top vertical limb of the cross with a rising sun environed with rays suspended by a retangular metal loop to a moired silk ribbon 2 inches in length and 1 3/8 inches in width, composed of stripes of green (1/4 inch), red (1/16 inch), blue (1/4 inch), golden yellow (1/4 inch), blue (1/4 inch), red (1/16 inch) and green (1/4 inch). A certificate (CAL NG Form 672-3) accompanies the award.

2-3. ORDER OF CALIFORNIA (CAOC)

a. The CAOC may be presented to each member of the California National Guard, who distinguished himself/herself by exceptionally meritorious conduct in the performance of outstanding service to the State or the United States in a position of great responsibility. The performance of duty must have been such as to merit recognition of service rendered in a clear exceptional manner within the scope of a special requirement or of an extremely difficult duty performed in a clearly outstanding manner. Performance of duties normal to the grade and branch, specialty or assignment, and experience of an individual is not adequate basis for this decoration, except that justification of the award may accrue by virtue of outstanding meritorious service in a succession of important positions.

b. The CAOC may also be awarded to civilians, and members of other military services who distinguish themselves as indicated above.

c. Description. A gold disc 2 inches in diameter with the Seal of California encircled on the front with the words "THE GREAT SEAL OF THE STATE OF CALIFORNIA" and on the reverse the words "ORDER OF CALIFORNIA DISTINGUISHED SERVICE" suspended by a ring from a moired silk neckband, 27 inches in length and composed of two 1/4 inch stripes of light yellow on either side with a wider 1 inch light blue stripe in the middle. A certificate (CAL NG Form 672-4) accompanies the award.

2-4. CALIFORNIA MEDAL OF MERIT (CAMM)

a. A CAMM may be presented to each member of the California National Guard, who distinguished himself/herself by exceptionally meritorious service to the State or the United States in a duty or great responsibility or to any person who, by unselfish and untiring activities in connection with the California National Guard, has rendered a distinct service in furthering the interests of and in promoting the security and welfare of the State.

b. The CAMM may also be awarded to civilians and members of other military services who distinguish themselves as indicated in this paragraph.

c. Description. A cross of bronze 1 1/4 inches in height and 1 1/4 inches in width with words "FOR MERIT" on the transverse bar, backed by a wreath of redwood branches suspended from a moired silk ribbon 1 3/4 inches in length and 1 3/4 inches in width composed of stripes of red (3/16 inch), golden yellow (1/8 inch), blue (9/32 inch), golden yellow (3/16 inch), blue (9/32 inch), golden yellow (1/8 inch), and red (3/16 inch). A certificate (CAL NG Form 672-5) accompanies the award.

2-5. CALIFORNIA COMMENDATION MEDAL (CACM)

a. A CACM (formerly the Commendation Ribbon with Pendant) may be presented to each member of the California National Guard, who distinguishes himself/herself while serving in any capacity by meritorious service or achievement. This meritorious service or achievement is less exceptional than required for the CAMM but shall be accomplished with distinction.

b. The CACM may also be awarded to civilians and members of other military services who distinguish themselves as indicated in this paragraph.

c. The performance must have been such as to merit recognition for service which was clearly exceptional. Supervisor performance of normal duties will not alone justify an award of this decoration.

d. Description. A gold color octagonal medal depicting the mountains, forests, valleys, deserts and grasslands of California, surrounded by the words "BRING ME MEN TO MATCH MY MOUNTAINS," suspended from a moired silk ribbon 1 3/4 inches in length and 1 3/8 inches in width composed of stripes of silver beige (1/2 inch), blue (1/8 inch), golden yellow (1/8 inch), blue (1/8 inch) and silver beige (1/2 inch). A certificate (CAL NG Form 672-6) accompanies the award.

2-6. CALIFORNIA GOOD CONDUCT RIBBON/MEDAL (CAGCM)

a. A Good Conduct Medal may be awarded to each enlisted member of the California Army National Guard who has demonstrated fidelity through faithful and exact performance of duty, efficiency through capacity to produce desired results, and whose behavior is such to deserve emulation. There is no right or entitlement to the award until the immediate commander has approved the award and it has been announced in Permanent Orders.

b. To qualify for the Good Conduct Medal, an enlisted soldier must complete a minimum of three continuous years service commencing on or after 19 April 1952. In addition the individual must meet the following criteria:

(1) The immediate commander evaluates the soldier's character as above reproach.

(2) The record of the soldier indicates the soldier has-

a. Willingly complied with the demands of the military environment.

b. Been loyal and obedient to his/her superiors.

c. Faithfully supported the goals of their organization, the California National Guard, and the Army.

d. Conducted him or her self in such an exemplary manner as to distinguish him/her from their fellow soldiers.

e. No convictions by a courts-martial or any civilian court, excluding minor traffic violations.

(3) The soldier's performance of duty and efficiency must be evaluated and must meet all the requirements and expectations for that soldier's grade, MOS, and experience.

(4) A record of non-judicial punishment could be in conflict with recognizing a soldier's service as exemplary. However, such a record should not be viewed as automatically disqualifying. Commanders should analyze the record, giving consideration to the nature of the offense, the circumstances under which it occurred, and when.

(5) Soldiers whose retention is not warranted, or for whom a bar to reenlistment has been approved, are not eligible for this award.

(6) During the three-year period of service, the soldier must attend 95 percent of all ordered drills, with no absent without leave time, and one annual training period. Attendance at Basic and Advance Individual Training is considered as constructive attendance toward meeting the requirements for the award. Attendance at a service school for 15 or more days, in lieu of Annual Training, may be substituted for one Annual Training period.

c. If, during a three year period of service, an enlisted soldier is ordered to active duty, either Title 10 or Title 32, as part of Presidential Activation, in the service of the United States, that period of active duty will qualify for the award as long as the soldier adheres to the criteria identified in subparagraph b. (1) through (6) above, during his/her tour of duty.

d. The medal is authorized for three qualifying years. Thereafter, devices will denote succeeding three-year periods of service.

e. Description: A gold disc 1 1/4 inches in diameter with the seal of the State of California encircled with the words "California National Guard" suspended from a moire silk ribbon 1 3/4 inches in length and 1 3/8 inches in width composed of stripes of blue (3/32 inch), golden yellow (3/32 inch), blue (3/32 inch), and golden yellow (3/32 inch). A certificate (CAL NG Form 672-9) accompanies the first award.

2-7. ENLISTED TRAINERS EXCELLENCE RIBBON (CAETR)

a. The CAETR is awarded to those enlisted trainers of the California National Guard who have demonstrably met the training objectives as stated in their unit training programs, or who have excelled in the preparation, conduct and evaluation of training.

b. Nominees may include those who have completed isolated or specific training projects with noteworthy results or dramatic success; or those who have, over an extended period, achieved consistently favorable results, (e.g., a platoon sergeant prepares, conducts and evaluates a special fire direction control school for his fellow company NCO's). Narrative should contain specific examples including unit objectives sought and results obtained.

c. Description. A 1 1/2 inch ribbon, predominantly green band with stripes of white: white (1/8 inch), green (1/8 inch), white (1/16 inch), green (3/4 inch), white (1/16 inch), green (1/8 inch), and white (1/8 inch).

2-8. ENLISTED EXCELLENCE RIBBON (CAEER)

a. The CAEER may be earned during each training year by any California National Guard member who demonstrates exemplary performance of his/her assigned duties, furthers the objectives of the California National Guard, performs effectively during AT, has a 95 percent attendance record during IDT, has successfully passed his/her MOS Test, is qualified with his/her assigned weapon, has demonstrated physical fitness by completing the Annual Physical Fitness Test and whose appearance meets the established standard of the California National Guard.

b. Description. A moired silk ribbon bar composed of equal 1/2 inch bands: green, white, and green.

2-9. CALIFORNIA RECRUITING ACHIEVEMENT RIBBON (CARAR)

a. The CARAR award is issued to provide recognition for those members of the California National Guard who have excelled in the field of recruiting.

b. In order to qualify, full-time recruiters must secure ten enlistments within any one-month period. National Guard employees must secure ten enlistments within a twelve-month period. All other National Guard members must secure three enlistments within a twelve-month period or have contributed significantly to the overall success of the completion of recruiting goals as set forth by The Adjutant General. Certification of the enlistments by a full-time recruiter must accompany recommendations for the award, and a list indicating the names and dates of those enlisted is required.

c. California Army National Guard nominations will be forwarded to Detachment 5, State Area Command, ATTN: Recruiting and Retention.

d. Description. A moired silk ribbon bar predominantly golden yellow 1/8 inch bands of green, red, white, blue, and green stripes centered.

2-10. CALIFORNIA DRILL ATTENDANCE RIBBON (CADAR)

a. The CADAR will be awarded annually, from date of enlistment, to an individual who attends all ordered unit training assemblies and 15 days annual training. Only service in the California National Guard will qualify the member for this award. The individual must be an active member continuously during the calendar year. Constructive credit will be applied toward qualification for the award. AGR personnel assigned to a unit are eligible for the CADAR.

b. Description. The ribbon is predominately white with four 1/4 inch vertical blue stripes, three 1/4 inch white stripes, and two 1.8 inch white stripes on each edge.

SECTION III. CALIFORNIA NATIONAL GUARD SERVICE AWARDS

2-11. CALIFORNIA SERVICE MEDAL (CASM)

a. The CASM will be awarded for ten years service in the California Army or Air National Guard, Naval Militia or California State Military Reserve (CSMR) or for ten years combined service in any of the above California organizations and for each period of five years of service thereafter.

b. Service in any of the following categories is not creditable for purposes of awarding the California Service Medal:

- (1) Inactive National Guard.
- (2) Reserve or Retired Lists (CNG)
- (3) Reserve or Retired Lists (SMR).
- (4) If during the 10 year period of service a soldier is ordered to Active Duty (Title 10/32) as part of a Presidential Activation, in the service of the United States, that period of Active Duty will qualify for the award, if such service was completed under Honorable Conditions.
- (5) While on Active Duty with the Armed Forces of the United States, prior to joining The National Guard.
- c. Description. A bronze disc, 1 1/4 inches in diameter with a California grizzly bear standing on a grassy field in front of a rising sun environed with rays; below the grassy field are the words "FOR SERVICE," suspended from a moired silk ribbon 1 3/4 inches in length and 1 3/8 inches in width composed of stripes of blue (1/4 inch), golden yelllow (1/8 inch), blue (3/16 inch), golden yelllow (1/4 inch), blue (3/16 inch), golden yellow (1/8 inch) and blue (1/4 inch).
- d. A Certificate (CAL NG Form 672-7) accompanies the first award (10 years) and at the time of retirement. The CAL NG Form 672-7 will reflect the total number of eligible years at the time of retirement.

2-12. CALIFORNIA NATIONAL GUARD FEDERAL SERVICE RIBBON (CAFSR)

- a. A CAFSR may be presented to each soldier, who while a member of a California Army National Guard unit/organization was inducted, mobilized, or ordered into federal service, or as an individual, and served honorably in support of a federal mission directed by the President of the United States. The order to federal service may be under either Title 10 or Title 32 of the United States Code.
- b. The following dates and descriptions of service qualify for the award of the CAFSR:
 - (1) On or after 15 September 1940 for all soldiers who completed not less than 12 months of honorable service in the Armed Forces of the United States between 15 September 1940 and 16 September 1945. (World War II)
 - (2) On or after 1 August 1950 for all soldiers who completed not less than 12 months honorable service in the Armed forces of the United States between 1 August 1950 and 27 July 1954. (Korean Conflict)
 - (3) On or after 1 October 1961 for all soldiers who completed not less than three months honorable service in the Armed Forces of the United States between 1 October 1961 and 31 August 1962. (Berlin Crisis)
 - (4) On or after 3 July 1965 for all soldiers who completed not less than six months honorable service in the Armed Forces of the United States between 3 July 1965 and 28 March 1973. (Vietnam Conflict)
 - (5) On or after 2 August 1990 for all soldiers who mobilized, and who served honorably, as members of their units/organizations, or soldiers who were ordered to duty as individuals, and soldiers ordered to duty who directly supported the mobilization, demobilization and family support of California National Guard soldiers between 2 August 1990 and 11 April 1991. (Operation Desert Shield/Desert Storm)
 - (6) On or after 11 April 1991 to a date to be determined, for all soldiers ordered to duty, and who served honorably, as individuals or as members of their units/organizations in support of peacekeeping activities in Southwest Asia. (Operation Desert Spring/Desert Fox)
 - (7) On or after 10 January 1995 through 8 July 1995, for all soldiers ordered to duty, and who served honorably, as individuals or as members of their units/organizations in support of operations in the Republic of Haiti. (Operation Uphold Democracy)
 - (8) On or after 18 December 1997 to a date to be determined, for all soldiers ordered to duty, and who served honorably, as individuals or as members of their units/organizations in support of peacekeeping operations in Bosnia. (Operation Joint Forge/Joint Endeavor)
 - (9) On or after 11 September 2001 to a date to be determined, for all soldiers ordered to duty, and who served honorably, as individuals or as members of their units/organizations in support of domestic security or operations in Central Asia. (Operation Noble Eagle/Enduring Freedom/Iraqi Freedom)
- c. The applicant for the award must provide proof of service. Proof of service may consist of unit/organization mobilization orders, a certified copy of Form DD 214, or a copy of individual orders and a Leave and Earnings Statement that indicates the individual was on duty for the period indicated on the orders. In the event of a dispute concerning the proof of service, the decision of the Adjutant General will be final.
- d. Description: A moired silk ribbon bar composed of two outside stripes of blue (13/32 inch), the center containing five golden yellow and four blue stripes of equal (1/16 inch) width. Subsequent awards of the CAFSR will be denoted with oak leaf clusters as described in Appendix F.

2-13. STATE SERVICE RIBBON (CASSR)

a. The CASSR may be presented to each person who after 1 July 1963 honorably serves on active duty with the State during a period of emergency declared by the Governor or while the United States is engaged in war as defined in Section 18 California Military and Veterans Code. Personnel ordered to Emergency State Active Duty (ESAD) who are deployed to, or directly support, a state declared emergency, (natural or human caused), are eligible to receive the award. Personnel ordered to ESAD in support of a federally declared emergency, (natural or human caused), are also eligible for the award. Only one ribbon will be awarded for each emergency proclamation, no matter how many different periods or locations are involved.

b. Commanders will award the CASSR to qualified individuals upon authorization of The Adjutant General. Commanders will ensure that the individual's personnel record is properly recorded. Subsequent awards of the CASSR will be denoted with diamond devices described in Appendix F.

c. Description. A moired silk ribbon composed of equal 1/2 inch stripes of red, blue and golden yellow. The ribbon is worn with the red stripe to the right of the wearer.

2-14. CALIFORNIA COUNTERDRUG SERVICE RIBBON (CACDR)

a. The CACDR will be awarded to any member of the California National Guard who provided support to counterdrug missions on or after OPERATION BORDER RANGER, 1987. The ribbon may also be awarded to members of other military services and law enforcement agencies who provided support to counterdrug field operations.

b. Any California national Guard member who is ordered to duty in support of the following counterdrug missions in accordance with National Guard Pamphlet (AR) 500-2 and Air National Guard Pamphlet 10-801 for a minimum of one day in the following areas is eligible:

- 1) Ground Reconnaissance or mobile patrols.
- 2) Ground drug interdiction surveillance.
- 3) Surface transportation support.
- 4) Aerial reconnaissance for marijuana eradication.
- 5) Aerial drug interdiction surveillance.
- 6) Aerial transportation support.
- 7) Greenhouse and drug lab detection and eradication.
- 8) Ground radar support and security.
- 9) Cargo, vehicle, aircraft, watercraft and mail inspections.
- 10) Training for Counterdrug Operations and staff member at the National Interagency Counterdrug Institute.
- 11) Aerial photo reconnaissance and film processing.
- 12) Liason, planning, coordination and reporting staff.
- 13) Administration, public information, logistics and maintenance.
- 14) Engineer support.
- 15) Aerial interdiction support.

c. The following activities are excluded from eligibility for the ribbon:

- 1) Student attendance at the National Interagency Counterdrug Institute.
- 2) Attendance at counterdrug conferences, meetings or seminars.
- 3) California National Guard staff visits to Counterdrug operation sites.
- 4) California National Guard staff designated to conduct reviews, investigations, and compliance studies.

d. Individuals released from Counterdrug duty for disciplinary reasons are not eligible for the service ribbon during the tour of duty which they were released.

e. Description. A moired silk ribbon bar predominantly red with stripes of golden yellow, green, and royal blue. Golden yellow (1/16 inch), red (1/2 inch), green (1/16 inch), golden yellow (1/32 inch), royal blue (1/16 inch), golden yellow (1/32 inch), green (1/16 inch), red (1/2 inch), and golden yellow (1/16 inch).

f. Potentially eligible individuals are to request determination of eligibility from the Counterdrug Branch, Directorate of Plans, Operations and Security at Joint Forces Headquarters, Office of the Adjutant General. The requesting memorandum should include period(s) of service with the attached supporting documentation.

2-15. CALIFORNIA HONOR GUARD BADGE

a. Subsequent to 1 July 2001 the California Honor Guard Badge will be awarded to any California National Guardsman or woman, who performs Military Funeral Honors while employed full time by the California Veteran Honors Program or who are selected members of the State Military Reserve Honor Guard.

b. Those members, as indicated above will be awarded a silver California Honor Guard Badge after completing 1 Honor Guard mission. Upon completion of 300 missions the gold California Honor Guard Badge will be awarded.

c. The California Honor Guard Badge becomes permanent wear only after completion of 100 missions by the Veteran Honors Program Team Member or selected members of the State Military Reserve Honor Guard. If a member terminates before 100 missions are accrued the badge may not be worn.

d. The badge is worn on the dress uniform and the utility uniform centered on the left breast pocket between the bottom of the pocket flap and the bottom of the pocket or in a similar location on uniforms without pockets.

e. The Headquarters Veteran Honors Program will award the California Honor Guard Badge to individuals meeting the criteria outlined above. The State Military Reserve will award the California Honor Guard Badge to its individuals meeting the criteria outlined above. The Veteran Honors Program and State Military Reserve will ensure the individual's personnel record is properly annotated. The Headquarters Veterans Honors Program has final authority on issuance of the California Honor Guard Badge.

f. Description: The full metal badge is 2 inches long and 1 1/2 inches wide with the word "CALIFORNIA" inscribed on the top with the California Grizzly in the center surrounded by oak leaves and the words "HONOR GUARD" inscribed at the base. (see below)



SILVER HONOR GUARD BADGE



GOLD HONOR GUARD BADGE

2-16. HONOR GUARD TAB

a. The Honor Guard Tab is authorized for wear by members of the Veterans Honors Program, The Adjutant General's Own Color Guard, The State Military Reserve Honor Guard Team at Riverside National cemetery and Traditional California National Guard Soldiers who have been trained in and performed over 40 Military Funeral Honors per calendar year with the California National Guard Honors Program.

b. Commanders are authorized to award their soldiers the Honor Guard Tab after verifying records with the Veteran Honors Program and will update awards section of soldiers 2-1.

c. How worn. The full color tab is worn 1/2 inch below the shoulder seam on the left sleeve of the Army green coat. The subdued tab is worn 1/2 inch below the shoulder seam on the left sleeve of utility uniforms, field jackets and the BDU.

d. Description. The full color tab is 3 3/4 inches long, 3/4 inch wide, with a 1/8-inch blue border and the words "HONOR GUARD" inscribed in white letters 5/16 inch high. The subdued tab is identical, except the background is olive-drab and the words "HONOR GUARD" is in black letters. The full color tab is worn 1/2 inch below the shoulder seam on the left sleeve of the Army green coat. The subdued tab is worn 1/2 inch below the shoulder seam on the left sleeve of the BDU uniforms, field jackets, and the desert BDU.



SECTION IV. CALIFORNIA NATIONAL GUARD UNIT AWARDS

2-17. GOVERNOR'S OUTSTANDING UNIT CITATION (CAGOUC)

a. The Governor's Outstanding Unit Citation is intended to foster unit morale and to provide incentive and Esprit de Corps by recognizing those units which distinguished themselves by outstanding achievement clearly and distinctly above that of other similar units of the California National Guard.

b. The citation is presented annually for the period of 1 October through 30 September to units or detachments of the California National Guard. During the month of October each year, commanders of major organizations are responsible for conducting a review of the achievements of their subordinate units and the nomination of those who meet or exceed the following standards:

(1) Reports an assigned strength 95 percent of National Guard Bureau authorized or Unit Manning Document (UMD) strength on the end-of-month strength report for eight or more months during the qualifying year.

(2) Maintains an average unit training assembly attendance of 95 percent of assigned paid strength during the qualifying year. Personnel who are on orders, SUTA or ET are considered constructively present and will be included in the number of those counted as present for drill.

(3) Achieves a rating of Satisfactory on the last Annual General Inspection, with no unsatisfactory rating in any functional sub-area of the report.

(4) Attains the training level objective prescribed for the qualifying training year. Achievement of this objective will be verified by the Annual Training Evaluation and may not reflect any significant training deficiencies notwithstanding an overall satisfactory rating.

c. Major headquarters will review the accomplishments of their subordinate units that meet the criteria. Nominations, in letter format, along with supporting documentation, will be forwarded through command channels, to Joint Forces Headquarters, State Area Command, Directorate of Administration, ATTN: Awards Program no later than 31 December, annually. The documentation for the awarding of the GOUC will be corroborated by supporting documentation from the MILPO to verify the facts and figures submitted.

d. Nominations will be selected by The Adjutant General and will be announced by permanent orders of this headquarters. Separate orders will be published by the Major Headquarters to which the units are attached, announcing the individual members of the unit(s). Copies are to be forwarded to each members MPRJ.

e. Temporary wear is authorized while assigned/attached to the unit that received the award.

f. Ribbon is mounted in a golden frame and worn above the wearer's right pocket.

g. Components of the award include:

(1) Unit Guidon Streamer indicating the year awarded.

(2) Individual ribbon device with gold frame.

(3) Certificate (CAL NG Form 672-8).

(4) Letter of Commendation from The Adjutant General.

h. Description. The ribbon is predominately gold in color with narrow 1/8 inch blue bands located 1/4 inch from each edge and mounted in a gold frame.

SECTION V. CALIFORNIA NATIONAL GUARD RIBBONS NO LONGER AUTHORIZED

2-18. COMMANDING GENERAL'S MERITORIOUS UNIT CITATION (CA-CGMUC)

a. The CA-CGMUC was discontinued on 1 September 1983, but awards that were previously issued are still authorized for wear. Each individual assigned/attached to the unit that received the citation for which the award was presented is authorized permanent wear.

b. Temporary wear is authorized while assigned/attached to the unit that received the award.

c. Ribbon is mounted in a gold frame and worn above the wearer's right pocket.

2-19. NONCOMMISSIONED OFFICER ACADEMY RIBBON (CA-NCOAR)

a. The CA-NCOAR was authorized for graduation from accredited NCO Academy on or after 1 January 1971. The ribbon was discontinued 1 September 1983 after introduction of the NCO Professional Development Ribbon by the Secretary of the Army in 1981.

b. The name was changed on 19 March 1981 to the NONCOMMISSIONED OFFICER EDUCATION RIBBON (NCOER), but was reverted back to its original title “NCOAR when the award was discontinued.

c. Originally there were no devices authorized for wear on this ribbon. In 1980, a three-tier system was created to recognize Basic, Intermediate, and Senior levels of completion. The ribbon denoted the Basic, the gold OLC denoted Intermediate, and the silver OLC denoted Senior. On 19 March 1981, this system was replaced by a ribbon for Basic/Primary Course (E4, E5), bronze OLC for Advance Course (E6, E7), and gold OLC for Senior Course (E8, E9). Additionally, a silver star denoted non-resident completion of SGM Academy (E8, E9), and a gold star denoted in-residence completion of SGM Academy (E8, E9).

SECTION VI. CERTIFICATES AND MEMORANDUMS OF COMMENDATION AND APPRECIATION

2-20. CERTIFICATES

a. Acts or service which do not meet the standards required for decorations contained in this regulation may be recognized by one of the following certificates/awards based upon the acts or services performed:

(1) California National Guard Certificate of Meritorious Service. This award is presented to members and employees of the California National Guard who have distinguished themselves by meritorious service in connection with their membership in the California National Guard.

(2) California National Guard Certificate of Merit. This award is presented to members and employees of the California National Guard who have distinguished themselves by meritorious achievement in connection with their membership in the California National Guard.

(3) The Adjutant General Honor Award. This award is presented on behalf of The Adjutant General to anyone or any organization for recognition of devoted and valuable service to the California National Guard.

(4) California National Guard Certificate of Appreciation. This award is presented to anyone or any organization or members of the California National Guard who have contributed their time and efforts toward the betterment of the California National Guard.

b. The above certificates will be requested from Joint Forces Headquarters, Office of The Adjutant General, Awards Section.

2-21. MEMORANDUMS OF COMMENDATION/APPRECIATION

a. Acts or services which do not meet the standards required for decorations in this regulation may be recognized by a written Memorandum of Commendation or Memorandum of Appreciation.

b. Copies will be placed in the individual's personnel file.

SECTION VII. MEMORIALS

2-22. MEMORIAL MEDAL (CAMEM)

a. A Memorial Medal may be presented to the next-of-kin of any person who, while an officer, warrant officer, or enlisted member of the National Guard or State Military Reserve, is killed in the service of the State or of the United States.

b. Recipients can receive the medal through notification of Joint Forces Headquarters, State Area Command, Office of Military Personnel, ATTN: Military Services Branch, a Memorial Medal will be issued to the deceased member's commander for presentation to the next-of-kin.

c. The medal will not be presented if the cause of death was due to misconduct.

d. Description. Black moire silk neck ribbon with a gold medallion which reads on the front “THE GREAT SEAL OF THE STATE OF CALIFORNIA” and on the reverse “MEMORIAL MEDAL” and “MEMORIAL MEDAL” with a space in the form of a scroll for engraving.

2-23. MEMORIAL CERTIFICATE

a. A Memorial Certificate, Form 310-3-1, may be presented to the next-of-kin of any military or civilian member of the California National Guard who has honorably served with the California National Guard.

2-24. CALIFORNIA STATE FLAG

a. A California State Flag may also be presented to the next-of-kin of any military member of the California National Guard who died while in the service of the State and under honorable conditions with the California National Guard.

SECTION VIII. ANNUAL STATE COMPETITIONS

2-25. ARMY NATIONAL GUARD STATE COMPETITIONS

a. The Soldier of the Year and NCO of the Year awards for the State are presented annually on behalf of the State Command Sergeant Major. The winners are selected from winners at each senior command. A Board is appointed by the State Command Sergeant Major to select the winners.

b. The Chief's 50 Award is presented annually to the top recruiting and retention NCO for the State who has the highest percentage of mission accomplishment in recruiting, retention, and attrition management. The award is presented on behalf of the Recruiting Command.

c. The Rookie of the Year Award is presented annually to the recruiting and retention NCO who has been MOSQ for a minimum of 9 months but less than 18 months with the highest percentage of mission accomplishment in recruiting, retention, and attrition management. The award is presented on behalf of the Recruiting Command.

d. The Secretary of the Army Retention NCO of the Year Award is presented annually to the Recruiting and Retention NCO who has performed most significantly in retention and attrition management. The award is presented by the Recruiting Command on behalf of the Secretary of the Army.

e. The Master Seven Award is presented annually to the top Recruiting and Retention NCO in the Retention Advisory Committee Area (Arizona, California, Colorado, Hawaii, Guam, Nevada, and Utah). The award is presented on behalf of the National Guard Bureau.

f. The Gold Rush Challenge is an annual event designed to offer incentives to recruiters for outstanding performance from 1 May through 31 July of current Fiscal Year.

CHAPTER 3 - ARMY AWARDS

SECTION I. DECORATIONS

The following Department of Defense Service Medals and Ribbons to include full descriptions and approval authority are found in Army Regulation 600-8-22, dated 25 February 1995.

3-1. THE DISTINGUISHED SERVICE MEDAL (DSM)

a. The Distinguished Service Medal (DSM), Paragraph 3-308. See Appendix E for Approval Authority. Recommendations must include a one-page narrative, DA Form 2-1 (personnel record), proposed citation, and if applicable, retirement orders. The recommendation is forwarded to the Awards Section, Joint Forces Headquarters, California National Guard to be endorsed by the Commander, California Army National Guard and The Adjutant General for approval at US Forces Command.

3-2. THE LEGION OF MERIT (LOM)

a. The Legion of Merit (LOM), Paragraph 3-10. See Appendix F for Approval Authority. Additional information may be found in paragraph 3-10, Army Regulation 600-8-22, Military Awards.

b. Although this award may be given to personnel of any grade, it is normally reserved for those few senior officers who have served in positions equating with general officer and senior colonel responsibilities. This award may be for achievement, or service; however, it is normally presented at retirement.

c. Recommendations must include a narrative justification of at least one page, DA Form 2-1 personnel record, proposed citation, and if applicable, retirement orders. The recommendation is forwarded to the CNG Awards Program Coordinator, Joint Forces Headquarters, California National Guard to be endorsed by The Adjutant General for approval by The Department of The Army.

d. See Department of Defense Regulation 1348.33M or Army Regulation 600-8-22, paragraph 3-10 for more details regarding qualifications for this award.

3-3. DISTINGUISHED FLYING CROSS (DFC)

- a. The DFC is awarded to any person who, while serving in any capacity with the United States Armed Forces, distinguishes himself/herself by heroism or extraordinary achievement while participating in aerial flight.
- b. Statements of eyewitnesses in the form of certificates, affidavits, or sworn statements should be attached to recommendation form.
- c. See Army Regulation 600-8-22, paragraph 3-11 for more details regarding qualifications for this award.

3-4. SOLDIER'S MEDAL (SM)

- a. The SM is awarded to any person of the Armed Forces of the United States who has distinguished himself/herself by heroism not involving actual conflict with an armed enemy.
- b. Statements of eyewitness in the form of certificates, affidavits, or sworn statements should be attached to recommendation form.
- c. See Army Regulation 600-8-22, paragraph 3-12 for more information regarding eligibility and qualifications.

3-5. MERITORIOUS SERVICE MEDAL (MSM)

- a. The MSM is awarded to any member of the Armed Forces of the United States or to any member of the Armed Forces of a friendly foreign nation who, while serving in a noncombat area after 16 January 1969 has distinguished himself/herself by outstanding meritorious achievement or service.
- b. See Department of Defense Regulation 1348.33M, Appendix A, or Army Regulation 600-8-22, paragraph 3-14 for more information regarding eligibility and qualifications.

3-6. AIR MEDAL (AM)

- a. The AM is awarded to any person who, while serving in any capacity in or with the United States Army or Air Force, who have distinguished himself/herself by meritorious achievement while participating in aerial flight which are of a lesser degree than required for the DFC. Awards may be recognized for acts of heroism, meritorious achievement, and meritorious service.
- b. See Army Regulation 600-8-22, paragraph 3-15 for more information regarding eligibility and qualifications.

3-7. ARMY COMMENDATION MEDAL (ARCOM)

- a. The ARCOM is awarded to members of the Armed Forces of the United States while serving in any capacity in the Army after 6 December 1941 and a member of a friendly foreign nation after 1 June 1962 who distinguished him/herself by heroism, meritorious achievement or meritorious service.
- b. The ARCOM will not be awarded to general officers.
- c. See Army Regulation 600-8-22, paragraph 3-16 for more information regarding eligibility and qualifications.

3-8. THE ARMY ACHIEVEMENT MEDAL (AAM)

- a. The AAM is awarded to any member of the Armed Forces of the United States or to any member of the Armed Forces of a friendly foreign nation who, while serving in any capacity with the Army after 1 August 1981, distinguishes him/herself by meritorious achievement or service of a lesser degree than required for award of the Army Commendation Medal.
- b. The AAM is not awarded to general officers.
- c. See Army Regulation 600-8-22, paragraph 3-17 for more information regarding eligibility and qualifications.

3-9. ARMY GOOD CONDUCT MEDAL (AGCM)

- a. The AGCM is awarded on a selective basis for exemplary behavior, efficiency, and fidelity throughout a specified period of continuous enlisted active federal military service.
- b. See Army Regulation 600-8-22, Chapter 4 regarding eligibility, approval authority and qualifying periods of service.

3-10. ARMY RESERVE COMPONENTS ACHIEVEMENT MEDAL (ARCAM)

- a. The ARCAM is awarded as of 3 March 1992 for four years of exemplary behavior, efficiency, and fidelity while serving as a member of the Army National Guard or any other Reserve Component unit. As of 28 March 1995, it was changed, but not retroactively, to a three-year award.

- b.* See Army Regulation 600-8-22, paragraph 4-15 for more information regarding eligibility and qualifications.

SECTION III. SERVICE AWARDS

3-11. ARMY RESERVE COMPONENTS OVERSEAS TRAINING RIBBON (ARCOTR)

- a.* The ARCOTR is awarded to members of the Army National Guard and US Army Reserve on or after 11 July 1984 for successful completion of Annual Training or Active Duty for Training for a period of not less than 10 consecutive duty days on foreign soil outside the 50 States, the District of Columbia and US possessions and territories in the performance of duties in conjunction with the Active Army, Joint Services, or Allied Forces.
- b.* The ARCOTR may be awarded retroactively to those personnel who successfully completed Annual Training or Active Duty for Training prior to 11 July 1984 provided they have an active duty status on or after 11 July 1984.
- c.* See Army Regulation 600-8-22, paragraph 5-3 for more information regarding eligibility and qualifications.

3-12. OVERSEAS SERVICE RIBBON (OSR)

- a.* The OSR is awarded as of 10 April 1981 to all members of the US Army for successful completion of overseas tours.
- b.* The OSR is awarded as of 1 August 1981 to all members of the Active Army, Army National Guard and Army Reserve in active status.
- c.* The OSR will not be awarded for overseas service recognized with another service medal (i.e., Vietnam Service Medal, Southwest Asia Service Medal).
- d.* Soldiers must be credited with a normal overseas tour completion according to Army Regulation 614-30. Service members who had overseas service with another branch of the service (USN, USAF, USMC) must have been credited with a normal overseas tour completion by that service to qualify for the OSR.
- e.* See Army Regulation 600-8-22, paragraph 5-4 for more information.

3-13. ARMY SERVICE RIBBON (ASR)

- a.* The ASR is awarded as of 1 August 1981 to all members of the Active Army, Army National Guard, and US Army Reserve in an active Reserve status for successful completion of initial entry training. The ribbon may be awarded retroactively to those persons who completed the required training before 1 August 1981 provided they had an Active Army status on or after 1 August 1981.
- b.* The ASR is awarded to all officers and warrant officers who have completed their basic or orientation course or higher level course.
- c.* The ASR is awarded to all enlisted soldiers upon completion of initial MOS producing course.
- d.* See Army Regulation 600-8-22, paragraph 5-5 for more information.

3-14. NCO PROFESSIONAL DEVELOPMENT RIBBON (NPDR)

- a.* The NPDR is awarded to members of Active Army, Army National Guard, and US Army Reserve soldiers for successful completion of the following designated NCO professional development courses: Primary Leadership Development Course; Basic NCO Course; Advanced NCO Course; and US Army Sergeant Major Academy.
- b.* A policy change, approved in February 1989, completely revamped the wear policy of numerals on ribbons and award suspension elements. Also, the First Sergeants Course is not a recognized element of the NCO Professional Development Training System. Because of the impact of these two far-reaching policy changes, no grandfathering is allowed for Active Army or Reserve Component soldiers concerning the wear of numerals on the NPDR. Only the numerals 2, 3, and 4 are authorized for wear on the ribbon.
- c.* See Army Regulation 600-8-22, paragraph 5-6 for more information regarding policy changes and requirements for award.

3-15. THE ARMED FORCES RESERVE MEDAL (AFRM)

- a.* The AFRM was originally authorized in 1950 to recognize honorable and satisfactory service by members of the Reserve Components of the Armed Forces, to include the Coast Guard Reserve. The medal is authorized for members of the Army National Guard who complete 10 or more years service. Such service must be completed within 12 consecutive years. An Hourglass device is authorized to designate 10 year increments of service.

b. The AFRM may also be awarded to each member of the California Army National Guard who, after 1 August 1990, performed qualifying active duty service in support of a designated contingency operation. There is no minimum time in service requirement for awarding this medal if the service is connected with mobilization. A bronze "M" device will be attached to the AFRM when it is awarded for contingency operations. Soldiers eligible for this award must have been ordered to duty in Title 10 status. Soldiers ordered to active duty for more than one operation, such as Desert Storm and Noble Eagle, will be awarded an "M" device for service in each operation. Multiple awards will not be issued for multiple operations in a contingency. For example, separate awards will not be made to a soldier who served in Operation Desert Shield and Operation Desert Storm.

c. The following dates and descriptions of service qualify for the award of the AFRM with an M device:

(1) On or after 2 August 1990 through 11 April 1991, for all soldiers who were mobilized, and served honorably as members of their units/organizations, or soldiers ordered to duty as individuals or as volunteers, in support of Operation Desert Shield/Desert Storm.

(2) On or after 11 April 1991 to a date to be determined, for all soldiers who were mobilized, and served honorably, as members of their units/organizations, or soldiers ordered to duty as individuals or volunteers, in support of Operation Desert Spring/Desert Fox.

(3) On or after 10 January 1995 through 8 July 1995, for all soldiers who were mobilized, and served honorably, as members of their units/organizations, or soldiers ordered to duty as individuals or as volunteers, in support of Operation Uphold Democracy.

(4) On or after 18 December 1997 to a date to be determined, for all soldiers who were mobilized, and served honorably, as members of their units/organizations, or soldiers ordered to duty as individuals or as volunteers, in support of Operation Joint Forge/Joint Endeavor.

(5) On or after 11 September 2001 to a date to be determined, for all soldiers who were mobilized, and served honorably, as members of their units/organizations, or soldiers ordered to duty as individuals or as volunteers, in support of Operation Noble Eagle/Enduring Freedom/Iraqi Freedom.

d. If a soldier has previously been awarded the AFRM, then he or she will be awarded an "M" device and not another medal and ribbon set.

e. If a soldier has served in two or more different operations, as defined in subparagraph b. above, the "M" device, followed by an Arabic numeral to indicate the number of operations, will be awarded.

f. Soldiers authorized multiple awards of the AFRM will attach the Hourglass, "M" devices, and numerals as described in this paragraph. If a soldier is only awarded an Hourglass device it will be attached to the center of the ribbon. If a soldier has been awarded an "M" device, in addition to the Hourglass device, the Hourglass device will be positioned in the center of the wearer's right half of the ribbon, and the "M" device will be positioned in the center of the wearer's left half of the ribbon. If the soldier is authorized the Hourglass device, "M" device, and a numeric designation, the Hourglass will be positioned in center of the wearer's right half of the ribbon, the "M" device will be placed in the center of the ribbon, and the numeric designation is positioned in the center of the wearer's left half of the ribbon.

g. The applicant for the award must provide proof of service. Proof of service may consist of unit/organization mobilization orders, a certified copy of Form DD 214, or a copy of individual orders and a Leave and Earnings Statement that indicates the soldier performed duty for the period indicated on the orders.

SECTION IV. CALIFORNIA NATIONAL GUARD INCENTIVE AWARDS PROGRAM

3-16. PURPOSE

a. The California National Guard Incentive Awards Program is designed to motivate federal technicians and active military members of the California National Guard to increase productivity and creativity and to achieve greater efficiency, economy, and improvement of operations.

b. The program is to be endorsed and supported by all levels of management, and administered entirely on the basis of merit without regard to age, sex, race, color, religion, national origin, marital status or physical or mental handicap.

3-17. AWARDS CATEGORIES

a. The CNG Incentive Awards Program fall into six categories: Invention Awards (all technicians and National Guard members); Special Act or Service Awards (all technicians and National Guard members); Sustained

Superior Performance Awards (non-merit pay technicians only); Quality Step Increase Recognition (non-merit pay technicians only); Length of Service Recognition (all technicians); Honorary Awards and Decorations (all technicians).

b. Nominations are completed on National Guard Bureau Form 32 and submitted to the Human Resources Office, Joint Forces Headquarters, California National Guard.

c. See the Human Resources Office's Technician Personnel Manual, ANNEX E for more information.

3-18. ADJUTANT GENERAL'S AWARD FOR FAMILY READINESS EXCELLENCE

a. The Adjutant General initiated an Awards and Recognition program to advance motivation, mission accomplishment and excellence in service for Family Readiness/Wellness activities.

b. This annual award is presented to one Army National Guard **AND** one Air National Guard command/unit family readiness group that has demonstrated clear excellence in their efforts to ensure the readiness and wellness of families and loved ones within their unit or command.

c. For purposes of this award, the 9th and 95th Civil Support Teams will be considered Army National Guard units.

d. The award includes:

(1) The winning units' name inscribed on the perpetual plaque displayed in the Adjutant General's office.

(2) A plaque for display at the units.

(3) Plaque/certificate to the primary members of the units' Family Readiness team.

e. To qualify, the command/unit Family Readiness group must have accomplished/ demonstrated during fiscal year 200_ (1 October 200_ - 30 September 200_):

(1) A published command vision/intent memorandum concerning Family Readiness for the Senior Command/unit. As a minimum, the memorandum must outline the commander's intent for Family Readiness in the unit.

The memorandum needs to provide contact information about the unit's Family Readiness Military Point of Contact and Volunteer Coordinators as well as their roles and responsibilities.

(2) Assigned and active Military Point of Contact for Family Readiness. This is the military member of the unit who, as an additional duty, works Family Readiness issues.

(3) A viable Family Readiness team. Made of family member/significant other volunteers. Basic criteria of a "viable" team includes:

- Assigned, supported, and resourced volunteer leadership (complete with signed Volunteer Service Agreements).

- Consistent meetings (quarterly, as a minimum) of volunteer leadership to discuss unit Family Readiness issues and plan activities.

- An active outreach program to unit family members/loved ones who are not active network volunteers. This can include a newsletter or other printed information, community meetings, website, or other resources designed to provide consistent and reliable information to families/loved ones concerning unit information, benefits, and activities. An effective Family Sponsorship program that introduces new families to the unit, its mission, and local resources and benefits.

(4) Evidence of:

- Family readiness as a key aspect of the unit's readiness policy.

- Command involvement in unit Family Readiness.

- Involvement of other unit elements (officers/NCOs, servicing JAG and chaplain) in Family Readiness.

- Completion rate on Key Family Readiness/Quality of Life tasks (i.e. Family Care Plans, DEERS enrollment of dependent family members, issuance of Family Member ID cards).

- Key community/military resource agencies (Red Cross, closest military installation, local Employer Support of the Guard and Reserve representatives, etc.) as part of the network.

- Opportunity for the Total Guard/Military Family (spouses, children, parents, loved ones/significant others, full-timers, local military families - regardless of service) to be involved in the network.

- Innovative programs that the unit instituted through Family Readiness that directly affect the unit's readiness/retention.

f. To be considered for the award, a unit family readiness group must complete the submission packet, forward the packet through the chain of command for endorsement (The Civil Support teams will forward their packets through the Joint Staff Division) to ensure it arrives at the state Operation Ready Families Program office no later than February.

- g. POC for the Operation Ready Families Awards and Recognition Program is June Sato at (916) 854-3345, DSN 466-3345, (800) 449-9662 or june.sato2@js.ca.ngb.army.mil.
- h. See Appendix N for submission packet and more information.

SECTION V. MISCELLANEOUS FEDERAL AWARDS

3-19. GENERAL DOUGLAS MACARTHUR LEADERSHIP AWARD

- a. The Douglas MacArthur Foundation, in accordance with Headquarters, Department of the Army, has established a leadership award to members of the Army National Guard, the United States Army Reserve, and Active Army.
- b. Nominations will be accomplished at the State level by The Adjutant General. The National Guard Bureau selection board will determine the winner. Each year, a letter from the Director of Administration detailing the process for nomination will be sent to all major commands.

3-20. PHILLIP A. CONNELLY AWARDS

- a. The Phillip A. Connelly Awards for Excellence in Army Food Service is co-sponsored by the Department of the Army and the International Food Service Executive Association. The awards are presented annually to the best Active Army, Army National Guard, or Army reserve units for excellence in food service.
- b. Nominations are submitted to the Directorate of Logistics, Headquarters, California Army National Guard.

3-21. ARMY AWARD FOR MAINTENANCE EXCELLENCE (AAME)

- a. The AAME was established in 1982 by the Department of the Army to recognize exceptional accomplishments in unit maintenance across the full spectrum of Combat Arms, Combat Service and Combat Service Support units. Active Army, Army National Guard, and Army Reserve units can compete for this award.
- b. AAME nominations for California Army National Guard units are to be submitted to the Directorate of Logistics, Joint Forces Headquarters, California Army National Guard.

3-22. ARMY ACCIDENT PREVENTION AWARDS

- a. The Army Accident Prevention Awards Program was established to recognize Active Army, Army National Guard, and Army reserve Component units and individuals for contributions and enhancements to Army safety. The awards fall into two categories; Unit Accident Prevention Awards and Individual Accident Awards.
- b. See Army Regulation 672-74 for categories, eligibility, and criteria.

SECTION VI. APPURTENANCES

3-23. LAPEL BUTTONS

- a. Lapel buttons are miniature replicas of military decorations, service medals and ribbons, and identification badges.
- b. Lapel buttons are worn only on civilian clothing. The buttons are worn on the left lapel of civilian clothing.

3-24. ARMY LAPEL BUTTON (ALB)

- a. Soldiers who receive an Honorable characterization and are being transferred to the California Army National Guard to complete their six/eight year Statutory Service Obligation are eligible for the ALB if they meet the criteria in paragraph 6-15 of Army Regulation 600-8-22 and paragraph 3-1 of Army Regulation 635-10.

3-25. LAPEL BUTTON FOR NEXT-OF-KIN

- a. The Army Lapel Button can be presented to the families of soldiers who become deceased while serving on periods of IDT, ADT, ADSW, AT, or AGR tours outside a hostile area. The button may be presented only to the deceased Guard member's spouse, each parent, each child (including step-child and child through adoption), brother, half-brother, sister, and half-sister.
- b. The Commander's Casualty Assistance Officer will request the button whenever the Guard member dies in line-of-duty status that makes the deceased member ineligible for Federal Survivor's Assistance benefits.
- c. Request for the button should be forwarded to Joint Forces Headquarters, California Army National Guard, Office of Military Personnel, ATTN: Casualty Operations Manager.

The Office of Military Personnel is responsible for ALB posting to the individual's personnel record under their control.

CHAPTER 4 - DEPARTMENT OF DEFENSE AWARDS

SECTION I. DEPARTMENT OF DEFENSE DECORATIONS

4-1. DEFENSE DISTINGUISHED SERVICE MEDAL (DDSM)

a. The DDSM is awarded in the name of the Secretary of Defense to members of the Armed Forces of the United States whose exceptional performance of duty and contributions to national security or defense have been at the highest levels.

b. See Department of Defense Regulation 1348.33M, Chapter 3 for more information.

4-2. DEFENSE SUPERIOR SERVICE MEDAL (DSSM)

a. The DSSM is awarded by the Secretary of Defense to members of the Armed Forces of the United States who, after 6 February 1976 rendered superior meritorious service in a position of significant responsibility.

b. See Department of Defense Regulation 1348.33M, Chapter 3 for more information.

4-3. DEFENSE MERITORIOUS SERVICE MEDAL (DMSM)

a. The DMSM is awarded to members of the Armed Forces of the United States who, after 3 November 1977, distinguished themselves by non-combat meritorious achievement or service.

b. See Department of Defense Regulation 1348.33M, Chapter 3 for more information.

4-4. JOINT SERVICE COMMENDATION MEDAL (JSCM)

a. The JSCM is awarded to members of the Armed Forces of the United States who, after 1 January 1963, distinguished themselves by meritorious achievement or service.

b. See Department of Defense Regulation 1348.33M, Chapter 3; Army Regulation 600-8-22, paragraph 2-6.

4-5. JOINT SERVICE ACHIEVEMENT MEDAL (JSAM)

a. The JSAM is awarded to members of the Armed Forces of the United States below the grade of O-6 who, after 3 August 1983, distinguished themselves by outstanding performance of duty and meritorious achievement.

b. See Department of Defense Regulation 1348.33M, Chapter 3; Army Regulation 600-8-22, paragraph 2-7.

SECTION II. DEPARTMENT OF DEFENSE SERVICE MEDALS

4-6. NATIONAL DEFENSE SERVICE MEDAL (NDSM)

a. The NDSM may be awarded to each member of the California Army national guard who served honorably on active duty as a member of any of the Armed Services of the United States for the periods indicated below.

(1) On or after 27 June 1950 through 27 July 1954. (Korean Conflict)

(2) On or after 1 January 1961 through 14 August 1974. (Vietnam Conflict)

(3) On or after 2 August 1990 through 30 November 1995. (Persian Gulf War). An Executive Order, issued by the President, expanded the criteria for the NDSM. During the period 2 August 1990 through 30 November 1995, soldiers who were members, in good standing, of the California Army National Guard or other active or reserve component units/organizations, were also authorized to be awarded the NDSM. The Executive Order expired on 30 November 1995 and the NDSM was not awarded to any member of the Armed Forces.

(4) On 26 April 2002, the Secretary of Defense reinstated the authority to award the NDSM. The NDSM may be awarded for service in the Armed Forces on or after 11 September 2001, to a date to be determined in support of Operation Noble Eagle/Enduring Freedom. The NDSM may be presented to any California Army National Guard soldier who, on or after 11 September 2001 to a date to be determined, was ordered to active duty and served honorably, in Title 10 or Title 32 status, as a member of their unit/organization or as an individual, in direct support of Noble Eagle/Enduring Freedom/Iraqi Freedom. Types of duty that qualify a soldier to receive the NDSM are shown below.

- a. Soldiers ordered into an accelerated Initial Entry Training (IET) program as a result of their unit/organization being activated in support of Operation Noble Eagle/Enduring Freedom/Iraqi Freedom.
- b. Soldiers ordered to duty in an Active Duty Special Work (ADSW), Title 32 status. The ADSW must have been in direct support of Operation Noble Eagle/Enduring Freedom. For example, soldiers who performed Airport Security or soldiers ordered to ADSW who supported the mobilization and training of the airport security mission.
- c. Soldiers ordered to duty, individually or as members of their units/organizations in Title 10 status in support of Operation Noble Eagle/Enduring Freedom. For example, units or organizations deployed for security missions at DOD facilities and installations. Individuals ordered to duty, or who volunteered for duty such as Border Security, OCONUS duty, or other duty in direct support of Operation Noble Eagle/Enduring Freedom.
- b. A bronze service star will be worn on the service ribbon of the NDSM by soldiers who earned the medal during two different periods of eligibility. For example, a soldier who served during the Viet Nam Conflict, Persian Gulf War period, and after 11 September 2001, he/she would be authorized to wear two bronze star devices on the NDSM ribbon.
- c. If a soldier has previously been awarded the NDSM, then he/she will be awarded a bronze star device and not another medal and ribbon set. The first bronze star device is to be worn centered on the ribbon. If a soldier is authorized a second device, the device will be positioned in the center of the right and left halves of the ribbon.

4-7. ARMED FORCES EXPEDITIONARY MEDAL (AFEM)

- a. The AFEM is awarded to members of the United States Armed Forces who, after 1 July 1958 participated in US military operations, US operations in direct support of the United Nations, and US operations of assistance for friendly foreign nations which meet the listed qualifications in Department of Defense Regulation 1348.33M or Army Regulation 600-8-22 paragraph 2-12 for more information.

4-8. VIETNAM SERVICE MEDAL (VSM)

- a. The VSM is awarded to all members of the United States Armed Forces serving in Vietnam, Thailand, Laos, or Cambodia after 3 July 1965 through 28 March 1973.
- b. See Department of Defense Regulation 1348.33M or Army Regulation 600-8-22, paragraph 2-13 for more information.

4-9. SOUTHWEST ASIA SERVICE MEDAL (SWASM)

- a. The SWASM is awarded to members of the United States Armed Forces who serving in Southwest Asia and contiguous waters or airspace on or after 2 August 1990 to a date to be determined. Southwest Asia and contiguous waters or airspace, as used herein, includes the Persian Gulf, Red Sea, Gulf of Oman, Gulf of Aden, that portion of the Arabian Sea that lies north of 10 degrees N. Latitude and west of 68 degrees E. Longitude, as well as the total areas of Iraq, Kuwait, Saudi Arabia, Oman, Bahrain, Qatar, and the United Arab Emirates.
- b. See Department of Defense Regulation 1348.33M or Army Regulation 600-8-22, paragraph 2-14 for more information.

4-10 ARMED FORCES SERVICE MEDAL (AFSM)

- a. The AFSM is awarded to members of the Armed Forces of the United States who, after 1 June 1992, participated in a United States military operation that encounters no foreign armed opposition or imminent threat of hostile action.
- b. To qualify for the AFSM, service members must participate in the operation for one or more days within the designated eligibility or meet one or more of the criteria listed in Department of Defense Regulation 1348.33M.

4-11. HUMANITARIAN SERVICE MEDAL (HSM)

- a. The HSM is awarded to members of the United States Armed Forces who, after 1 April 1975, distinguished themselves by meritorious direct participation in a Department of Defense (DOD) approved significant military act or operation of a humanitarian nature. It is not awarded for participation in domestic disturbances involving law enforcement, equal rights to citizens, or protection of properties.
- b. In order to request the HSM, the commander of the unit must send a memorandum to the Awards Section detailing the dates of duty, the individual's orders and a roster of the individuals who completed the duty relating to that date. It is not necessary to include SSNs of the service personnel. The Director of Administration will

respond to the memorandum. If the HSM is granted, it is then up to the parent unit to provide the medals/ribbons for personnel and provide documentation to the individual, the unit and MILPO.

c. See Department of Defense Regulation 1348.33M or Army Regulation 600-8-22 for eligibility and qualifications, and for listings of Department of Defense approved HSM operations.

4-12. MILITARY OUTSTANDING VOLUNTEER SERVICE MEDAL (MOVSM)

a. The MOVSM was established on 9 January 1993 to be awarded to members of the Armed Forces of the United States and their Reserve Components, who subsequent to 31 December 1992, performed outstanding volunteer community service of a sustained, direct and consequential nature.

b. Requests for this award will be submitted to this headquarters, ATTN: CAJS-DA and must include a completed DA Form 638.

c. See Army Regulation 600-8-22, paragraph 2-16 for information concerning eligibility and qualifications for the award.

CHAPTER 5 - FOREIGN AND INTERNATIONAL AWARDS

SECTION I. UNITED NATIONS AWARDS

5-1. UNITED NATIONS SERVICE MEDAL/RIBBON (UNSM/UNSR)

a. Individual must have been in the service of the United Nations for a period of not less than 6 months in missions listed in Department of Defense Regulation 1348.33M, Appendix I or Army Regulation 600-8-22, paragraph 9-17.

b. As of October 13, 1995, there are 9 United Nations Service Ribbons to replace the original United Nations Service Medal authorized for wear depending upon the mission, however, only one ribbon can be worn at one time.

SECTION II. FOREIGN AWARDS

5-2. REPUBLIC OF VIETNAM CAMPAIGN MEDAL (VCM)

a. The VCM was awarded by the Republic of Vietnam for participation in the Vietnam conflict.

b. See Department of Defense Regulation 1348.33M, Chapter 7 or Army Regulation 600-8-22, paragraph 9-19 for requirements.

5-3. KUWAIT LIBERATION MEDAL - SAUDI ARABIA (KLM-SA)

a. The KLM-SA is awarded by the Government of Saudi Arabia to members of the United States Armed Forces who participated in Operation DESERT STORM between 17 January 1991 and 28 February 1991 in one or more of the following areas: Persian Gulf, Red Sea, Gulf of Oman; that portion of the Arabian Sea that lies north of 10 degrees north latitude and west of 68 degrees east longitude, the gulf of Aden, or the total land areas of Iraq, Kuwait, Saudi Arabia, Oman, Bahrain, Qatar, and the United Arab Emirates.

b. See Department of Defense Regulation 1348.33M, Chapter 7 or Army Regulation 600-8-22, paragraph 9-20 for eligibility and qualifications.

5-4. KUWAIT LIBERATION MEDAL - KUWAIT (KLM-K)

a. The KLM-K is awarded by the Government of Kuwait to members of the United States Armed Forces who participated in OPERATION DESERT SHIELD and DESERT STORM between 2 August 1990 and 31 August 1993 in one or more of the areas listed above in the criteria for the KLM-SA or Army Regulation 600-8-22, paragraph 9-20.

b. The KLM-K is awarded by the Government of Kuwait to members of the United States Armed Forces who participated in Operation DESERT SHIELD and DESERT STORM between 2 August 1990 and 31 August 1993 in one or more of the areas listed above in the criteria for the KLM-SA, paragraph 9-20.

CHAPTER 6 - RECOGNITION FROM OTHER AFFILIATED ORGANIZATIONS, ASSOCIATIONS, AND COMMITTEES

SECTION I. NATIONAL GUARD BUREAU AWARDS

6-1. GENERAL INFORMATION

- a.* The NGB Awards Program was designed to recognize individuals who have given noteworthy support to the National Guard or National Guard Bureau.
- b.* Award recommendations shall be forwarded through the California National Guard Awards Section, Joint Forces Headquarters, California National Guard to be forwarded to the Office of the Chief of the National Guard Bureau.

6-2. NATIONAL GUARD BUREAU AWARD CATEGORIES

- a.* The NGB Distinguished Service Award is the highest level of contribution to the National guard or National Guard Bureau. The award is recommended and approved by the Chief of the National Guard Bureau.
- b.* The NGB Eagle award is for superior achievement or support to the National Guard or National Guard Bureau. The recipient must demonstrate a pattern of excellence and has received previous awards.
- c.* The National Guard Heritage Painting is a framed painting depicting an event in the history of the National Guard. The painting is given upon retirement with the National Guard or National Guard Bureau or for reassignment out of the National Guard Bureau after completing 3 to 5 year tour, or for an individual in the private sector who has given noteworthy support to the National Guard.
- d.* The National Guard Bureau Meritorious Service Award is awarded based upon the same criteria as the National Guard Heritage Painting. (Above)
- e.* The National Guard Bureau Minuteman Award is awarded based upon the same criteria as the National Guard Heritage Painting. (Above)
- f.* The National Guard Bureau Certificate of Commendation and Certificate of Appreciation is awarded for noteworthy contribution to the National Guard or National Guard Bureau.

SECTION II. ADJUTANT GENERAL ASSOCIATION OF THE UNITED STATES AWARDS (AGAUS)

6-3. AGAUS AWARDS PROGRAM CATEGORIES

- a.* There are seven award categories under the AGAUS AWARDS Program entitled the “Minuteman Mike Awards.”
- b.* A wooden plaque with the image of the National Guard Memorial Building’s Minuteman Statue is presented to first, second and third place recipients in the following seven categories:
 - 1) Youth Activities
 - 2) National Guard Sponsored Programs in Schools
 - 3) Other Community Action Programs
 - 4) Public Information Campaigns (include both print and broadcast mediums)
 - 5) Command Information (includes internal publications)
 - 6) Recruiting and Retention Programs
 - 7) Special Award for Meritorious Entry (not fitting any other category)
- c.* Winners are announced at the AGAUS States Dinner in the spring.

6-4. PREPARATION

- a.* AGAUS will solicit recommendations from The Adjutant General around the beginning of each year for the previous year.
- b.* Recommendations will be submitted through Policy and Liason at the Joint Forces Headquarters, California National Guard to The Adjutant General.

SECTION III. NATIONAL GUARD ASSOCIATION OF THE UNITED STATES AWARDS (NGAUS)

6-5. PURPOSE OF RECOGNITION

- a.* The NGAUS Awards Program was established in 1936 to recognize individuals and organizations who, by superior performance, acts of heroism, or service of meritorious nature, make contributions to NGAUS, to the National Guard, or to the stability and security of the United States.
- b.* Awards are presented during the NGAUS annual conference to afford maximum national visibility to award recipients by their National Guard peers.
- c.* Submittal for the NGAUS Awards Program will be forwarded to the Headquarters, California National Guard, ATTN: Policy and Liason.

6-6. NGAUS INDIVIDUAL AWARDS

- a.* The Harry S. Truman Award is the highest recognition by NGAUS. The individual to be selected, should have made a substantial contribution of an exceptional magnitude and significance. Past recipients have been Presidents, Senators, Congressmen, and senior general officers. The award consists of 13 hand-carved figurines of the Colonial Citizen Army which eventually became the National Guard.
- b.* The Charles Dick Medal of Merit was established in 1988 for any member of the state legislative body, the US Congress, or any state governor who distinguished him/herself in support of the National Guard through service in a state or national elected legislative body. The award is a gold plated medal bearing the likeness of Charles Dick.
- c.* The Patrick Henry Citation was created in 1989 to provide recognition to local officials and civic leaders who, in positions of great responsibility, distinguished themselves with outstanding service to NGAUS, the National Guard, or the Armed Forces of the United States. The award is a walnut plaque with a pewter casting of the likeness of Patrick Henry.
- d.* The NGAUS Distinguished Service Medal was conceived to provide recognition for an individual who, as a member of the Active Guard or Reserve performed outstanding service to the United States Government. The medal is a gold NGAUS seal suspended by a scarlet silk moire ribbon.
- e.* The NGAUS Meritorious Service Award was created in 1972 to recognize individuals for outstanding achievement on behalf of the National Guard or NGAUS. The award is a walnut plaque with the NGAUS seal, an eagle, and a red velvet shield.
- f.* The Garde National Trophy was first presented in 1989 to recognize significant achievements of members of the National Guard in civilian endeavors in medicine, science, art, industry, etc. The award was created to honor the Marquis de Lafayette and the root of the National Guard name. The trophy is made of lead crystal, shaped as a European style trophy cup with the Concord Minuteman etched on the front.
- g.* The Valley Forge Cross was established in 1973 to be presented to members of the National Guard for performing acts of heroism. The act must have been voluntary and placed the nominee in personal jeopardy. The medal bears a cross surrounded by four eagle and shield devices, suspended by a silk moire ribbon of white, green, gold and blue.

6-7. NGAUS UNIT AWARDS FOR ARMY NATIONAL GUARD

- a.* The Walter T. Kerwin, Jr. Readiness Award was established jointly by the National Guard Association of the United States, the Association of the United States Army, and the Reserve Officers Association of the United States in honor of General Walter T. Kerwin Jr., former Vice Chief of Staff of the Army. The award recognizes outstanding Guard and Reserve unit readiness.
- b.* The Major General Milton A. Reckord Trophy is awarded to the outstanding battalion in each of the Army Areas.
- c.* The Certificate of Victory is presented to the highest scoring unit among all Army Areas. Scores are calculated by multiplying the number of team members qualifying as Expert 100, as Sharpshooter by 95, and as Marksman by 90. The sum is divided by the total number of team members. At least 90 percent of the team members must qualify as Marksman or better.

d. The Pershing Plaque was established in the 1930's in honor of General John J. Pershing, the only soldier who served as General of the Armies (although George Washington was awarded this title posthumously). The award is presented to the unit in each Army Area attaining the highest figure of merit during annual qualification firing with assigned individual weapons.

SECTION IV. ORDERS OF THE FOUNDERS AND PATRIOTS OF AMERICA (OFPA)

6-8. PURPOSE OF RECOGNITION

a. This award is presented annually by the Founders and Patriots of America, covering the training year 1 October - 30 September, to the best California Army and Air National Guard organization. The award is intended to improve morale, develop esprit de corps, and encourage healthy competition among organizations of the California National Guard. The criteria for selection is based on excellence of overall performance, quality of leadership within the organization and status of organizational readiness.

b. The award consists of an engraved trophy which is retained by the winning unit until a successor is announced the following year. A large framed certificate with the proper inscription is presented to the winning unit for permanent retention.

c. By 1 December each year, CA ARNG organizations commanded by Brigadier General or full Colonels will submit to the Deputy Adjutant General - Army Division a one-page letter covering the accomplishments of their organizations for the past Training Year (1 October - 30 September). The letter should address strength, retention rate, AWOL rate, Federal/State awards presentation rate, community involvement, and participation in military exercises. By 1 January, each DAG will submit to TAG their nominee to receive the award. By 15 January TAG will announce the winners. Presentation is made at the annual NGAC Conference in the Spring.

6-9. PREPARATION

a. The recommendations are submitted to The Adjutant General through the Awards Section by 1 December of each year. By 15 January, The Adjutant General will announce the winners.

b. The presentation is made during the annual National Guard Association of California (NGAC) Conference in the spring. The Commanders of the winning units usually receives the award at the conference.

SECTION V. NATIONAL COMMITTEE FOR EMPLOYER SUPPORT OF THE GUARD AND RESERVE (NCESGR)

6-10. PURPOSE

a. The NCESGR conducts an awards program designed to honor employers who support a strong National Guard and Reserve force.

6-11. PRO PATRIA AWARD

a. The Pro Patria is awarded annually to an employer who has demonstrated support of the National defense by adopting personnel policies that make it easier for employees to participate in the National Guard and Reserve.

6-12. CERTIFICATE OF APPRECIATION

a. The NCESGR Certificate of Appreciation, also known as "My Boss is a Patriot" is awarded on behalf of the Department of Defense for employers who qualify for recognition when they practice personnel policies that support the employee participation in the National Guard and Reserve.

6-13. THE STATE CHAIR'S AWARD

a. A limited number of plaque-mounted certificates are presented annually by the California Committee on the Employer Support of the Guard and Reserve (CCESGR).

6-14. PREPARATION

a. All NCESGR and CCESGR award recommendations will be forwarded to Joint Forces Headquarters, California National Guard, ATTN: Policy and Liason.

SECTION VI. THE SECRETARY OF STATE GOLDEN SEAL AWARD

6-15. PURPOSE

a. The Golden Seal Award is a state award/resolution presented on behalf of the Secretary of State by The Adjutant General of the California National Guard in recognition of their faithful and cooperative support in the release of employees for the performance of military duty.

6-16. HOW TO APPLY

a. Applications can be obtained through and submitted to the Executive Services Office, Joint Forces Headquarters, California National Guard.

SECTION VII. GOVERNMENT EMPLOYEES INSURANCE COMPANY MILITARY SERVICE AWARD (GEICO)

6-17. PURPOSE, CRITERIA AND ELIGIBILITY

a. The GEICO Military Service Award recognizes military enlisted members from each military service, including the National Guard and Reserve Components for their contributions to military and/or civilian communities in any one of the following three areas: 1) Drug and Alcohol Abuse Prevention; 2) Fire Prevention and Fire Safety; 3) Traffic Safety and Accident Prevention.

b. Soldiers selected for recognition by the GEICO Selection Committee will receive a plaque and a \$2,500 cash award. Any active duty enlisted member with at least one-year of retainability/obligated service is eligible.

c. Contributions covering through September 30 of each year are eligible, however, activities for which nominations are based may span several prior years, may be ongoing, or may have been accomplished completely in the prior year.

6-18. NOMINATION

a. Each nomination packet will include a typewritten page containing the full name, grade, duty title, organization of assignment, office symbol, duty location, official and personal mailing address, official and personal telephone numbers, and a brief biographical sketch to include family, military history, previous awards, and both military and civilian education.

b. The nomination will include the specific achievement or service for which the member is being nominated and how it benefited the military or civilian community.

c. A letter of endorsement from the highest authority assigned to the installation and a black and white photograph, 8x10 inches must be included.

d. Nomination packets are to be submitted through military channels to the branch personnel command.

CHAPTER 7 - CALIFORNIA STATE MILITARY RESERVE DECORATIONS AND AWARDS

SECTION I. CALIFORNIA ARMY NATIONAL GUARD APPLICABILITY

7-1. The following California Army National Guard decorations and awards authorized by the California Military and Veterans Code, Sections 640 through 649, may be presented to active California State Military Reserve (CA SMR) personnel who demonstrate the criteria for each award. These decorations and awards will be prepared in accordance with Chapter 1, Section I, paragraph 1-6 of this regulation.

a. CALIFORNIA MEDAL OF VALOR (CAMV): This decoration may be presented to any person, who while a member of the CA SMR, distinguishes himself/herself by courageous conduct at the risk of life, above and beyond the call of duty while in the service of the State. The CAMV shall be presented by the Governor. For further eligibility, see Chapter 2, Section I, paragraph 2-1.

b. CALIFORNIA MILITARY CROSS (CAMC): This decoration may be presented to any person who, while a member of the CA SMR, distinguishes him/herself by extraordinary heroism while in the service of the State. The CAMC may be presented by the Governor, The Adjutant General, any California National Guard General Officer or any General Officer of the CA SMR in the name of the Governor. For further eligibility, see Chapter 2, Section I, paragraph 2-2.

c. ORDER OF CALIFORNIA (CAOC): This award may be presented to any CA SMR member who has distinguished himself/herself by exceptionally meritorious conduct in the performance of outstanding service to the State in a position of great responsibility. The CAOC may be presented by the Governor, The Adjutant General, any California National Guard General Officer or any General Officer of the CA SMR in the name of the Governor. For further eligibility, see Chapter 2, Section I, paragraph 2-3.

d. CALIFORNIA MEDAL OF MERIT (CMM): This award may be presented to any CA SMR member who distinguishes him/herself by exceptionally meritorious service to the State in a position of great responsibility. The CMM may be presented by the Governor, The Adjutant General, any California National Guard General Officer or any General Officer of the CA SMR in the name of the Governor. For further eligibility, see Chapter 2, Section I, paragraph 2-4.

e. CALIFORNIA COMMENDATION MEDAL (CCM): This award may be presented to any CA SMR member who distinguished him/herself while serving in any capacity by meritorious achievement or service of lesser degree than that of the CMM. For further eligibility, see Chapter 2, Section I, paragraph 2-5.

f. CALIFORNIA GOOD CONDUCT MEDAL (CGCM): This award may be presented to any CA SMR enlisted person who has demonstrated fidelity through faithful and exact performance of duty, efficiency through capacity to produce desired results, and whose behavior has been such as to deserve emulation. For further eligibility, see Chapter 2, Section II, paragraph 2-6.

g. CALIFORNIA SERVICE MEDAL (CSM): This award may be presented to any CA SMR member for ten years of honorable service in the California National Guard, California State Military Reserve, Naval Militia or for ten years combined service in any of such organizations to include credit for time spent in active federal service while in California National Guard federalized service. A subsequent award will be made for each five-year period of state service thereafter. See Appendix J for the Request for Award of the California State Service Medal.

h. CALIFORNIA RECRUITING ACHIEVEMENT RIBBON (CARAR): This ribbon may be presented to any member of the CA SMR who meets the criteria stipulated in Chapter 2, Section 2-9, paragraphs a-d of this regulation.

i. CALIFORNIA STATE SERVICE RIBBON (CSSR): This ribbon may be awarded to any CA SMR member who honorably serves on active duty with the State during any period of emergency declared by the Governor or while the United States is engaged in war as defined in Section 18, California Military and Veterans Code.

j. CALIFORNIA COUNTERDRUG SERVICE RIBBON (CACDR): This ribbon may be awarded to any member of the CA SMR who provides support to CA ARNG counterdrug missions in accordance with the provisions and criteria stipulated in Chapter 2, Section 14, paragraphs a-e of this regulation.

SECTION II. CALIFORNIA STATE DEFENSE FORCE AWARDS (CASDF)

7-2. The following California State Defense Force decorations and awards may be presented only to CA SDF personnel who qualify for and demonstrate the criteria for each award and are listed in order of precedence. These decorations and awards may be presented by the appropriate CA SDF Unit Commander with the exception of the CA SDF Meritorious Achievement Medal, which will be presented by the Commander, CA SMR. See Appendix K for CA SMR Form 672, Recommendation for Award, for all CA SMR decorations from the CA SMR Meritorious Achievement Medal to the CA SMR Drill Attendance Ribbon, excluding only the CA SMR Recruiting Ribbon.

a. CASDF MERITORIOUS ACHIEVEMENT MEDAL: This medal may be presented to any CA SMR member who distinguishes him/herself by meritorious achievement or service which, while of lesser degree than that required for award of the California Commendation Medal, nevertheless has been of significant service to the California State Military Reserve and accomplished with distinction. The CA SMR Meritorious Achievement Medal may also be awarded to California National Guard personnel who have provided support to the CA SMR in the accomplishment of their primary mission. This medal may also be awarded to civilians who distinguish themselves as indicated below.

(1) The recipient must have performed such honest and faithful service in accordance with the standards of conduct and duty required by law and customs of the Military Department of the State of California. The CA SMR Meritorious Achievement Medal will be authorized by the Commander, CA SMR.

(2) CA SMR members who have been awarded the CA SMR Achievement Ribbon prior to 15 November 1998 are authorized to wear the CA SMR Meritorious Achievement Medal as a miniature or full size medal as appropriate. The ribbon formally used to designate award of the CA SMR Achievement Ribbon will continue to represent award of the CA SMR Meritorious Achievement Medal. Additional awards will be designated by Bronze Oak Leaf Clusters as appropriate.

(3) Description: The moired silk medal and ribbon bar consist of 5/16 inch royal blue, 13/16 inch white and 5/16 ultramarine blue stripes. The medal is a bronze disc; its front has a star above the profile of a grizzly bear with a laurel wreath across the bottom. The back reads "COMMIT THE RESERVE" and "FOR MERITORIOUS ACHIEVEMENT" with a space for engraving.

b. CA SMR MILITARY HISTORY MEDAL: A CA SMR Military History Medal may be awarded to any member of the Military Department of the State of California, to include CNG and CA SMR personnel, as well as civilians who have made a significant contribution to the military historical programs of the state in support of the CA SMR Center for Military History, the California Military Museum, any of its satellite facilities within the State of California or other similar programs which contribute materially to the preservation and safekeeping of the military history of the state. The medal may be awarded upon the recommendation of any General Officer of the California National Guard or the California State Military Reserve with the concurrence of the Commander of the Center for Military History. Additional awards will be designated by Bronze Oak Leaf Clusters as appropriate. Proponent authority for the CA SMR Military History Medal is the CA SMR Center for Military History.

(1) Description: The moired silk medal and ribbon bar are 1/16 inch royal blue, 1/8 inch golden yellow, 3/8 inch gray, 3/16 inch red, 1/8 inch golden yellow and 1/16 inch royal blue. The medal is a copper-colored disc with a Maltese Cross in the center on top of the disc and protruding over the disc, in each arm of the cross starting clockwise are a star, an anchor, a propeller, and a crossed musket and sword. The top arm of the cross has a stylized sunburst; in the center is a grizzly bear facing to the left. The space between the bear and the circle inside the cross is hollow. The front of the disc reads "PRESERVING CALIFORNIA MILITARY HISTORY." The back reads "FOR EXEMPLARY EFFORTS IN PRESERVING THE MILITARY HERITAGE OF CALIFORNIA."

c. CA SMR TRAINING EXCELLENCE RIBBON: This ribbon may be awarded to any CA SMR member who, as a trainer, has demonstrably met the training objectives as stated in their unit training programs or who has excelled in the preparation, conduct and evaluation of training. Nominees may include those personnel who have completed isolated and specific training projects with noteworthy results or dramatic success or those who have, over an extended time period, achieved consistently favorable results. Narrative employed in the recommendation for this award should contain specific examples including objectives sought and results obtained. Additional awards will be designated by Bronze Oak Leaf Clusters as appropriate.

(1) Description: A moired silk ribbon bar predominantly white with 1/8 inch vertical red stripe on the left end and a 1/8 inch vertical blue stripe on the right end.

d. CA SMR ENLISTED EXCELLENCE RIBBON: This ribbon may be awarded to any enlisted person who has demonstrated fidelity, faithful and exemplary performance of duty, efficiency and capacity to produce desired results and whose behavior has been such as to deserve commendation. The minimum period of service for consideration for this award is not less than two years of continuous active enlisted service. Recipient must be recommended by the senior NCO of the awarding unit and approved by the unit commander. Additional awards will be designated by Bronze Oak Leaf Clusters as appropriate.

(1) Description: A moired silk ribbon bar predominantly dark blue with three golden yellow 1/8 inch vertical stripes on each end.

e. CA SMR RECRUITING ACHIEVEMENT RIBBON: This ribbon may be awarded to any member of the CA SMR who successfully completes, while on CA SMR service duty, an approved military professional development course appropriate to his/her grade or rank. Questions concerning specific courses that qualify for this award should be referred to HQ, CA SMR, ATTN: CASR-T, which will maintain the official registry for all professional development courses in cooperation with the Personnel Section. Additional professional development courses taken, as completed, will be indicated by a Bronze Oak Leaf Cluster.

(1) Description: A moired silk ribbon bar predominantly white with three navy blue 1/8 inch vertical stripes in the center of the bar.

(2) See Appendix L for CA SMR Form 672A.

f. **CA SMR PROFESSIONAL DEVELOPMENT RIBBON:** A ribbon may be awarded to any CA SMR member who successfully completes, while on active CA SMR service, an approved military professional development course appropriate to his/her grade or rank. Additional professional development courses taken, as completed, will be indicated by a Bronze Oak leaf Cluster.

(1) Questions concerning specific courses that qualify for the above award should be referred to HQ, CA SMR, ATTN: CASR-T, which will maintain the official registry for all professional development courses in cooperation with the Personnel Section.

(2) Description: A moired silk ribbon bar composed of equal 1/4 inch bands of red, white, green, white and red.

g. **CA SMR MISSION QUALIFICATION RIBBON:** A ribbon may be awarded to any CA SMR member who satisfactorily completes an authorized training course in support of any approved CNG "non emergency" mission, i.e. DDR, ESGR, Physical Security and SIMDET training. A Bronze Oak Leaf Cluster may be awarded for satisfactory completion of each subsequent course completed but only for a different mission qualification. Retraining or refresher training will not be recognized for award of additional oak leaf clusters.

(1) Description: A moired silk ribbon bar composed of vertical stripes of inch golden yellow (1/4 inch), navy blue (1/8 inch), golden yellow (1/4 inch), navy blue (1/8 inch), golden yellow (1/4 inch), navy blue (1/8 inch), and golden yellow (1/4 inch).

h. **CA SMR EMERGENCY TRAINING RIBBON:** A ribbon may be awarded to any CA SMR member who satisfactorily completes an approved CA SMR emergency training course. Approved courses include CNG LNO training, NICI, CSTI and the FEMA Incident Command System (IS-95) self-study course. CA SMR signal personnel, when fully qualified as military communicators and recommended in writing by the CA SMR Staff Signal Officer, may also be awarded this ribbon. A Bronze Oak Leaf Cluster may be awarded for completion of each subsequent course successfully completed. Retraining or refresher training will not be recognized for award of additional oak leaf clusters.

(1) Description: A moired silk ribbon bar predominantly robin's egg blue with a 3/8 inch red vertical stripe in the center.

i. **CA SMR OUTSTANDING SERVICE RIBBON:** A ribbon may be awarded to any CA SMR member for the completion of a minimum of 200 certified hours of military service to California State Military Reserve during an anniversary year, exclusive of drills, staff meetings, ceremonies, parades and professional development. For each successive year where the 200 hour minimum is completed, a Bronze Oak Leaf Cluster will be awarded and affixed to the ribbon in recognition thereof. When four Bronze Oak Leaf Clusters have been awarded, the fifth award will be a gold grizzly bear device affixed to the ribbon. Only one bear device will be worn.

(1) Description: A moired silk ribbon bar predominantly bronze colored with a 1/16 inch dark blue vertical stripe on each end and a 3/16 inch red vertical stripe in the center.

j. **CA SMR VOLUNTEER SERVICE RIBBON:** A ribbon may be awarded to a CA SMR member for honorable and satisfactory volunteer service in the California State Military Reserve for a period of three consecutive years. Also required, in addition to the service period, is the accumulation of a minimum of 100 certified volunteer hours per year on community outreach and other non-military public service projects of value to the community, over and above the required UTA hours, during each of the three years. The year shall be based on a training year rather than a calendar year. Subsequent awards of this ribbon will be indicated by a Bronze Oak Leaf Cluster.

(1) Description: A moired silk ribbon bar consisting of vertical stripes as follows; 1/8 inch green, 1/16 inch yellow, 1/16 inch green, 1/16 inch yellow, 1/4 inch green, 1/4 inch yellow (in the center), 1/4 inch green, 1/16 inch yellow, 1/16 inch green, 1/16 inch yellow, and 1/8 green.

k. **CA SMR DRILL ATTENDANCE RIBBON:** A ribbon may be awarded to each CA SMR member for 100% attendance at all Unit Training Assemblies (UTAs) during any single CA SMR training year. Subsequent awards will be indicated by a Bronze Star. After four Bronze Stars have been awarded, a Silver Star will be worn.

(1) Description: A moired silk ribbon bar consisting of alternating 1/8 inch navy blue and 3/32 inch golden yellow vertical stripes, beginning and ending with navy blue.

l. **CA SMR OUTSTANDING UNIT CITATION:** A ribbon enclosed in a gold frame may be awarded to any CA SMR unit which has distinguished itself by outstanding service or achievement. This award is intended to foster unit morale and provide incentive and esprit de corps by recognizing those CA SMR units which meet either of the following criteria within any given training year.

(1) Service defined: Maintain an average unit training assembly attendance of 90% or better for eight or more of the twelve months of the training year and have obtained written commendation from the commander of the supported CNG unit attesting to the service provided by the CA SMR unit during the prior twelve months.

(2) Achievement defined: Any unit which has distinguished itself through a specific act, the performance of which must have been accomplished in a manner that clearly exceeds that which is normally expected.

(3) Personnel assigned or attached on orders to the unit during the period of time when the citation was earned are authorized to wear this award as a permanent part of their uniform. Personnel assigned to the unit after the citation has been awarded are authorized to wear the citation only while assigned to the unit. Subsequent citations will be designated by Bronze Oak Leaf Clusters as appropriate.

(4) The present CA SMR Outstanding Unit Citation replaces both the old CA SMR Unit Citation and the SMR Commanding General's Meritorious Unit Citation. The out date to wear this new ribbon is one year from the publication date of this regulation. Only this current CA SMR Outstanding Unit Citation ribbon will be authorized for wear.

(5) Description: A moired silk ribbon comprised of three vertical bands of blue (9/16 inch), gold (1/4 inch) and blue (1/4 inch). The ribbon is mounted in a gold frame.

(6) See Appendix M for CA SMR 672-B.

SECTION III. POLICY, PRECEDENCE AND INFORMATION

7-3. TIME LIMITATIONS

a. Each recommendation for an award must be formally entered into CA SDF channels within the two-year period following the act. To be fully effective, an award must be timely. Undue delay in submitting a recommendation may preclude its consideration. It is highly desirable that a recommendation be placed in CA SMR channels and acted upon quickly as possible. Award recommendations received for achievements or service periods in excess of 24 months will not be considered under any circumstances.

b. Recommendations for decorations and higher state awards should be submitted to CA SMR Headquarters for action sufficiently in advance but normally not less than 90 days prior to the desired presentation date.

7-4. ANNOUNCEMENT OF AWARDS

a. Award of the California Medal of Valor, California Military Cross, Order of California, California medal of Merit, California Commendation Medal, California Good Conduct Medal, California Service Medal, California Recruiting Achievement Ribbon, California State Service Ribbon and California Counterdrug Service Ribbon will be announced in permanent orders issued by CNG, MILPO.

b. All other awards will be announced in permanent CA SMR orders issued by HQ, CA SMR unless approved for issue by major subordinate commands by letter memorandum from the Commanding General, CA SMR.

7-5. AWARDS CERTIFICATES

a. Appropriate certificates for major awards and decorations, if available, will be prepared for presentation at an appropriate ceremony. Certificates are currently available for the following awards and decorations: California Medal of Valor, California Military Cross, Order of California, California medal of Merit, California Commendation Medal, California Good Conduct Medal, California Service medal, CA SMR Meritorious Achievement Medal, CA SMR Outstanding Unit Citation, CA SMR Certificate of Appreciation, and CA SMR Certificate of Meritorious Service.

7-6. ANNIVERSARY YEAR

a. The CA SMR anniversary year is that period of time commencing with the Date of Entry into the State Military Reserve (appointment date on appointment orders) and to the subsequent anniversary date.

7-7. AWARDS AUTHORITY

a. All recommendations for award of the California Medal of Valor, California Military Cross, Order of California, California Medal of Merit and California Commendation Medal must be reviewed and approved by the Commanding General, CA SMR prior to the award's being forwarded to OTAG for concurrences and signature.

b. The CA SMR Meritorious Achievement Medal and the CA SMR Military History Medal will be approved by the Commanding General, CA SMR.

c. The California Service Medal requires only proof of time-in-service to qualify a member for the award. Requests for award of the CASM will be submitted to HQ, CA SMR, ATTN: CASR-P for publication of permanent orders.

d. The CA SMR Outstanding Unit Citation will be awarded by the Commanding General, CA SMR upon proper application from the commander of the unit seeking the citation.

e. The California Good Conduct Medal/Ribbon will be awarded on permanent orders published by HQ, CA SMR upon application and certification from the individual's unit commander that the individual meets all the requirements for award of the medal/ribbon as appropriate.

7-8. DELEGATION OF AWARDS AUTHORITY

a. The awards authority for State awards is The Director, Administration. The major CA SMR commands are as follows: Headquarters, CA SMR; Support Brigades; Installation Support Group, AFRC; JFHQ Support Group; and Center for Military History.

b. Major CA SMR commands, as defined in Section 7-8, paragraph a. are granted authority to approve award of the following: CA SMR Training Excellence Ribbon, CA SMR Enlisted Excellence Ribbon, CA SMR Recruiting Achievement Ribbon, CA SMR Professional Development Ribbon, CA SMR Mission Qualification Ribbon, CA SMR Emergency Training Ribbon, CA SMR Outstanding Service Ribbon, CA SMR Volunteer Service Ribbon, CA SMR Drill Attendance Ribbon, Certificates of Appreciation and Commendation, and Letters of Appreciation and Commendation. The award authority for CA SMR Meritorious Achievement Medal is the Commander, CA SMR **only**.

c. Purchase of CA SMR award items such as medals, ribbons and devices for making appropriate presentations will be accomplished in conjunction with the Awards Section, OTAG. Each unit commander will provide a written memorandum to HQ, CA SMR, ATTN: CASR-P requesting items needed.

d. Unit award orders using the format shown in CA SMR Regulation 310-1 will be published as required by any of the organizations listed in Section 7-8, paragraph a. and will provide required information and MPRJ file copies to HQ, CA SMR, ATTN: CASR-P. It is the sole responsibility of the issuing authority to provide copies of all award orders to the Personnel Section, HQ, CA SMR for inclusion in the individual's MPRJ. Failure to do so may result in denial of award authentication when official records are checked to verify awards for purposes of promotion, reassignment, and award of additional decorations. The **official** record of an individual's awards and decorations is maintained at HQ, CA SMR.

e. Award authority may not be delegated further downward.

7-9. LETTERS OF COMMENDATION AND ACHIEVEMENT AND CERTIFICATES OF APPRECIATION

a. Commanders and supervisors are encouraged to recognize individual acts not meriting a decoration through the issuance and publication of an appropriate letter of commendation or achievement over the personal signature of the commander or supervisor. One copy of each such letter will be forwarded to HQ, CA SMR, ATTN: CASR-P for enclosure in the individual's MPRJ.

b. CA SMR Certificates of Appreciation have been established to recognize individual acts not warranting a decoration or award and to express appreciation to civilians and organizations for outstanding services performed.

7-10. WEAR OF AWARDS, DECORATIONS AND BADGES

a. Only awards, decorations and badges lawfully awarded to an individual by any United States Armed Service, the United States Coast Guard, the government of a friendly ally, the State of California or the Military Department of any other State or United States Territory or Possession may be worn on the uniform by members of the California State Military Reserve.

b. When worn, United States and authorized foreign decorations and awards of Foreign Nations and the United Nations take precedence over California state decorations and awards followed by awards and decorations from other states, territories and possessions.

c. The wearing of any non-official ribbon, medal or other similar device of a quasi-military nature, obtained from or awarded by associations such as AUSA, ROA, SDFAUS, NGAC and other similar organizations on the CA SMR uniform is expressly prohibited except as follows.

(1) When attending an official function of the organization and then only when traveling directly from such function where travel can be completed within 24 hours. Decorations, awards, neck pendants, and medallions will only be worn while at the function of the awarding organization. For example, AUSA awards and ribbons may only be worn when attending an official AUSA function.

(2) When attending a dining in or other similar military function where wear of such devices, pendants, and awards on the CA SMR uniform would be appropriate and not bring disgrace or derision upon the wearer, the California State Military Reserve and the State of California.

d. No other awards, decorations, medals, badges, ribbons or civilian insignia may be worn on a uniform by members of the CA SMR.

e. See Appendix N for color chart of all CA SMR awards presented in order of precedence.

7-11. QUARTERLY REPORTING OF AWARDS AND AWARDS BOARDS

a. Unit personnel officers of commands having award authority for California Medal of Valor, California Military Cross, Order of California, California Medal Of Merit, and California Commendation Medal are required to report to HQ, CA SMR the number of awards and their reason - service, achievement, or retirement - on a quarterly basis.

b. Although there are no statutory requirements for the establishment of formal awards boards, unit commanders are encouraged to form and utilize such boards as a method of ensuring fairness and equal treatment of CA SMR members in the recommendation and approval of CA SMR awards and decorations. It is the unit commander's responsibility to ensure that all soldiers under his supervision are properly recognized for service and accomplishment in a suitable manner.

APPENDIX A

Above and Beyond the Call of Duty

The exercise of a voluntary course of action the omission of which would not justly subject the individual to censure for failure in the performance of duty. It usually includes the acceptance of existing danger or extraordinary responsibilities with praise-worthy fortitude and exemplary courage. In its highest degree, it involves the voluntary acceptance of additional danger and risk of life.

Active Federal Military Service

All periods of active duty, Active Guard Reserve (AGR) service and, except for service creditable for the Armed Forces Reserve Medal, excludes periods of Active Duty Training (ADT) and Active Duty Special Work (ADSW). Service as a cadet at the United States Military Academy is considered to be active duty.

Award

Recognition given to individuals or units for certain acts or service. Awards are divided into the following categories: decorations, good conduct medals, service medals/ribbons, and certificates and letters of commendation.

Citation: A brief narrative description written in formal terms and read during the presentation of the award. It should be comprehensive but not wordy and contain a statement explaining the act, achievement or service.

Constructive Attendance

Duties performed in lieu of unit training assemblies and annual training or as authorized by competent authority.

Distinguished Himself/Herself

A person, by praiseworthy accomplishments, who has distinguished himself/herself and whose actions are set apart from other persons in the same or similar circumstances. Determination of this distinction requires careful consideration of exactly what is or was expected as the ordinary, routine or customary behavior and accomplishment for individuals of like rank and experience for the circumstances involved.

Duty of Great Responsibility

Duty which, by virtue of the position held, carries the ultimate responsibility for the successful operation of a major command, activity, agency, installation or project. The discharge of such duty must involve the acceptance and fulfillment of the obligation so as to greatly benefit the interests of the United States and/or the State of California. Duty of Responsibility: Duty which, by virtue of the position held, carries a high degree of the responsibility for the successful operation of a major command, activity, agency, installation or project, or which requires the exercise of judgement and decision affecting plans, policies, operations or the lives and well-being of others.

Heroism

Specific acts of bravery or outstanding courage or a closely related series of heroic acts performed within a short period of time.

Impact Award

An award which is authorized for presentation by the approving authority without written concurrence of command channels. However, the approving authority must submit completed recommendation form to the appropriate channels for processing the permanent order, recording action in MPRJ, and General Files at Headquarters, State Area Command.

Meritorious Achievement and Service

An act which is well above the expected performance of duty. The act should be an exceptional accomplishment with a definite beginning and ending date. The length of time is not a primary consideration, however, speed of accomplishment of an important task can be a factor in determining the value of an act. Meritorious Service which is distinguished by a succession of outstanding acts of achievement over a sustained period of time.

Permanent Wear

Permanent wear of a unit citation is authorized for an individual who was assigned to and present for duty with the unit at any time during the period cited or who was attached by competent orders to and present for duty with the unit during the entire period or for at least 30 consecutive days of the period cited.

Ribbon

The portion of the suspension ribbon of a service medal or decoration worn instead of the service medal or decoration and made in the form of a ribbon bar.

Temporary Wear

Temporary wear of a unit citation is authorized for an individual who was not present with the unit during the period cited but was subsequently assigned to the unit. Such unit citations may be worn by these individuals only for the duration of his or her assignment to the unit.

APPENDIX C

INSTRUCTIONS FOR PREPARING THE CNG FORM 672-14, OR CNG FORM 672-15

The CNG Form 672-14, and CNG 672-15 were adopted to streamline the processing of recommendations for awards. The forms may be handwritten and sent directly through channels without board action. Completion of the forms will be IAW the following guidance.

ESSENTIAL ELEMENTS OF INFORMATION:

Address the form to the commander who has the approval authority for the recommended medal. Not to the next commander in the chain.

Box Number

- 2 Fill in the name, grade, and unit of the commander of the individual being recommended.
- 3 Indicate date of preparation. Submission must be within two years of the act or service.
- 4 Place an "X" in the appropriate box.
- 5 Place an "X" in the box of the recommended award. Also indicate which OLC if subsequent award.
- 6 Mark appropriate box. Use ACH (Achievement) for a single act. Use SVC (Service) for a series of acts or duty assignments. Use RET (Retirement) for the retirement of a service person.
- 7 Do not overlap the period of a previous award.
- 8 Self explanatory.
- 9 See Appendix D for processing time.
- 10 Self explanatory.
- 11 Self explanatory.
- 12 Self explanatory.
- 13 List only California Army National Guard or California State Defense Force individual decorations. Omit service medals, badges, etc.
- 14 Self explanatory.
- 15 Use bullet type statements to indicate the soldier's service or achievement. One or more blocks may be used.
- 16 For heroism, enter the name of eyewitness #1, otherwise see Box 15.
- 17 For heroism, enter the name of eyewitness #2, otherwise see Box 15.
- 18 Box is reserved for other documentation for heroism, otherwise see Box 15.
- 19 Citation should be limited to no more than four lines. However, for retirement, six lines may be used.
- 20a Send to the next commander in the chain.
- 20b Enter the duty assignment of the individual's immediate supervisor/unit commander/staff officer.
- 20c Self explanatory.
- 20d The immediate supervisor/unit commander/staff officer circles the appropriate recommendation.
- 20e Completed by the immediate supervisor/unit commander/staff officer.
- 20i Comment must support the recommendation of Box 20d.
- 21 Forward to Personnel Officer for certification of eligibility.
- 22a If the recommendation is for an award higher than the AAM or CACM, address to the commander having ARCOM or CAMM approval authority. If not, address to the orders issuing HQs.
- 22b Enter the unit designation of the commander having approval authority for the AAM or CACM.
- 22c Commander having approval authority for the AAM or CACM completes these boxes. If the recommendation was for the AAM or CACM, skip boxes 23 and 24 and go directly to Part D. If not send to the commander having ARCOM or CAMM approval authority.
- 23a If the recommendation is for an award higher than the ARCOM or CAMM, address to the commander having MSM or CAOC approval authority. If not, address to orders issuing HQs.

APPENDIX C (continued)

- 23b Enter the unit designation of the commander having approval authority for the ARCOM or CAMM.
- 23c Commander having approval authority for the ARCOM or CAMM completes these boxes. If the recommendation was for the ARCOM or CAMM, skip Box 24 and go directly to Part D. If not, send to the commander having MSM or CAOC approval authority.
- 24a Address it to the orders issuing HQs.
- 24b Enter the unit designation of the commander having approval authority for the MSM or CAOC.
- 24c Commander having the approval authority for the MSM or CAOC completes these boxes.
- 25 Self explanatory.
- 26 Self explanatory.
- 27 Self explanatory.
- 28 Enter the approved award.
- 29 Distribution is one each to individual, unit MPRJ, and record set. The PSC clerk will
 - a. Add the soldiers social security number to a copy of the certificate (handwritten at the top right hand corner) and forward for filing in the soldier's OMPF IAW Para 4Ä3 of AR 640ÄIF.
 - b. Record the data on the soldier's DA Form 2-1 (Personnel Qualification Record) and file a copy of the Form. Submit SIDPERS transaction for officer awards.

APPENDIX D

SCHEDULE OF SUBMISSION FOR RECOMMENDATIONS FOR DECORATIONS

	NUMBER OF DAYS REQUIRED FOR PROCESSING	APPROVING AUTHORITY SEE NOTE NUMBER
AWARDS		
Distinguished Service Medal	165	1
Legion of Merit (Active members)	165	1
Legion of Merit (for COL and below upon retirement)	105	2
Distinguished Flying Cross	165	1
Soldier's Medal	165	1
Meritorious Service Medal	60	3
Air Medal	165	1
Army Commendation Medal	30	4
Army Achievement Medal	30	5
California Medal of Valor	60	6
Military Cross	60	6
Order of California	60	6
California Medal of Merit	30	4
California Commendation Medal	30	5

1- FORSCOM/DA

2- USAFIFTH

3- ARNG Cdrs in the grade of MG

4- ARNG Cdrs in the grade of COL or higher

5- ARNG Cdrs in the grade of LTC or higher

6- OTAG

APPENDIX E

CALIFORNIA ARMY NATIONAL GUARD

Approval and Presentation Authority for State Military Decorations

State Decorations

Approval Authority Presentation of Award

California Medal of Valor

Approved by The Adjutant General
Presented by the Governor

California Military Cross

Approved by The Adjutant General
Presented by The Adjutant General or the Governor

Order of California

Approved by The Adjutant General
Presented by The Adjutant General or designated representative

California Medal of Merit

Approved by the Commander in grade of COL or higher
Presented by Field Grade Officer

California Commendation Medal

Approved by Commander in grade of LTC or higher
Presented by Field Grade Officer

California Memorial Medal

Approved by the Support Directorate Commander
Presented by Commander or Casualty Assistance Officer

Federal Decorations

Legion of Merit and higher

General Officer

Distinguished Flying Cross

Soldier's Medal

Meritorious Service Medal

Air Medal

Army Commendation Medal

Army Achievement Medal

Field Grade Officer

Good Conduct and Service Medals

Company Grade Officer

APPENDIX F
APPROPRIATE DEVICES FOR SUCCEEDING STATE DECORATIONS

Section 1

<u>AWARD</u>	<u>SUCCESSION/SERVICE</u>	<u>DEVICE</u>
CAGCR/M	1st (3 YRS)	CAGCR/M
CAGCR/M	2nd (6 YRS)	1 Bronze diamond
CAGCR/M	3rd (9 YRS)	2 Bronze diamonds
CAGCR/M	4th (12 YRS)	3 Bronze diamonds
CAGCR/M	5th (15 YRS)	4 Bronze diamonds
CAGCR/M	6th (18 YRS)	1 Silver diamond
CAGCR/M	7th (21 YRS)	1 Silver + 1 Bronze diamond
CAGCR/M	8th (24 YRS)	1 Silver + 2 Bronze diamonds
CAGCR/M	9th (27 YRS)	1 Silver + 3 Bronze diamonds
CAGCR/M	10th (30 YRS)	2 Silver diamonds
CAGCR/M	11th (33 YRS)	1 Gold diamond
CAGCR/M	12th (36 YRS)	1 Gold + 1 Bronze diamond
CAGCR/M	13th (40 YRS)	1 Gold + 2 Bronze diamonds
CASM	1st (10YRS)	CASM
CASM	2nd (15 YRS)	1 Bronze Redwood Cluster
CASM	3rd (20 YRS)	1 Silver Redwood Cluster
CASM	4th (25 YRS)	1 Gold Redwood Cluster
CASM	5th (30 YRS)	1 Gold + 1 Bronze Redwood Cluster
CASM	6th (35 YRS)	1 Gold + 1 Silver Redwood Cluster
CASM	7th (40 YRS)	2 Gold Redwood Clusters
CAEER	1st	CAEER
CAEER	2nd	1 Silver Star
CAEER	3rd	2 Silver Stars
CAEER	4th	3 Silver Stars
CAEER	5th	1 Gold Star
CAEER	10th	2 Gold Stars
CAEER	15th	3 Gold Stars
CARAR	1st 10 ENL	CARAR
CARAR	2nd 20 ENL	1 Bronze Star
CARAR	3rd 30 ENL	2 Bronze Stars
CARAR	4th 40 ENL	3 Bronze Stars
CARAR	5th 50 ENL	1 Silver Star
CARAR	6th 60 ENL	2 Silver Stars
CARAR	7th 70 ENL	3 Silver Stars
CARAR	8th 80 ENL	4 Silver Stars
CARAR	9th 90 ENL	1 Gold Star
CARAR	10th 100 ENL	1 Gold + 1 Bronze Star

APPENDIX F (continued)

CARAR	11th 150 ENL	2 Gold Stars
CARAR	12th 200 ENL	3 Gold Stars
CARAR	13th 250 ENL	4 Gold Stars
CARAR	14th 300 ENL	5 Gold Stars
CASSR	1st	CASSR
CASSR	2nd	1 Bronze diamond
CASSR	3rd	2 Bronze diamonds
CASSR	4th	3 Bronze diamonds
CASSR	5th	4 Bronze diamonds
CASSR	10th	1 Silver + 4 Bronze diamonds
CASSR	15th	2 Silver + 4 Bronze diamonds
CASSR	20th	3 Silver + 4 Bronze diamonds
CASSR	25th	1 Gold diamond
CADAR	1st	CADAR
CADAR	2nd	1 Bronze Star
CADAR	3rd	2 Bronze Stars
CADAR	4th	3 Bronze Stars
CADAR	5th	4 Bronze Stars
CADAR	10th	1 Silver + 4 Bronze Stars
CADAR	15th	2 Silver + 4 Bronze Stars
CADAR	20th	3 Silver + 4 Bronze Stars
CADAR	25th	1 Gold Star
CADAR	30th	1 Gold + 1 Silver Stars
CADAR	35th	1 Gold + 2 Silver Stars
CADAR	40th	1 Gold + 3 Silver Stars

* Counterdrug Ribbon - Same as Drill Attendance

Section 2

All other State Medals/Ribbons

The following medals and ribbons are the first award and Oak Leaf Clusters (OLC) will be worn to denote subsequent awards:

CAMV, CAMC, CAOC, CAMM, CACM, CAETR, CNG FSR

Awards

1st	Appropriate Ribbon
2nd	1 Bronze OLC
3rd	2 Bronze OLC
4th	3 Bronze OLC
5th	4 Bronze OLC

A Silver Oak Leaf Cluster is worn for the sixth, 11th, or in lieu of five bronze oak leaf clusters.

APPENDIX F (continued)

Section 3

CAGCR/M - The first award is the basic ribbon - the second award is the medal and one diamond device. Diamond devices will denote subsequent awards with the long axis vertical.

CASM - The first award is the basic medal with ribbon. Redwood cluster devices will be worn to denote subsequent awards with the stem to the wearer's right.

CAEER - The first award is the basic ribbon. Star devices will denote subsequent awards. No award devices will be presented between the 5th, 10th, and 15th succession.

CARAR - The first award is the basic ribbon. Subsequent awards are denoted with a Bronze star for each additional 10 enlistments, with 50 enlistments denoted with a Silver star. Each 10 enlistments above 50 is denoted with an additional Silver star. Five (5) Silver stars equal 1 Gold star. Each additional 50 enlistments will receive an additional Gold Star.

CASSR - The first award is the basic ribbon. Diamond devices will denote subsequent awards. No award devices will be presented between the 5th, 10th, 15th, 20th, and 25th succession.

CADAR - The first award is the basic ribbon. Star devices will be awarded to denote subsequent awards. No award device will be presented between the 5th, 10th, 15th, and 20th succession.

APPENDIX G

ANNOUNCEMENT OF AWARDS

AWARD

FEDERAL

Distinguished Service Medal (DSM)	Permanent Orders
Legion of Merit (LOM)	Permanent Orders
Distinguished Flying Cross (DFC)	Permanent Orders
Soldiers Medal (SM)	Permanent Orders
Meritorious Service Medal (MSM)	Permanent Orders
Army Commendation Medal (ARCOM)	Permanent Orders
Army Achievement Medal (AAM)	Permanent Orders
Army Good Conduct Medal (GCM)	Permanent Orders
Humanitarian Service Medal (HSM)	Permanent Orders
Armed Forces Reserve Medal (AFRM)	
Army Reserve Components Achievement Medal (ARCAM)	JFHQ Letter
The NCO Professional Development Ribbon (NPDR)	Screening of MPRJ
Army Service Ribbon (ASR)	Screening of MPRJ
Overseas Service Ribbon (OSR)	Screening of MPRJ
Army Reserve Component Overseas Training Ribbon (ARCOTR)	Screening of MPRJ
National Defense Service Medal (NDSM)	Screening of MPRJ
Southwest Asia Service Medal (SASM)	Screening of MPRJ

STATE

Medal of Valor (CAMV)	Permanent Orders
Military Cross (CAMC)	Permanent Orders
Order of California (CAOC)	Permanent Orders
Medal of Merit (CAMM)	Permanent Orders
Commendation Medal (CACM)	Permanent Orders
Good Conduct Ribbon/Medal (CAGCR/M)	Permanent Orders
California Service Medal (CASM)	Permanent Orders
Enlisted Trainer's Excellence Ribbon (CAETR)	Permanent Orders
Enlisted Excellence Ribbon (CAEER)	Permanent Orders
Recruiting Achievement Ribbon (CARAR)	Permanent Orders
Federal Service Ribbon (CNG FSR)	JFHQ Letter
State Service Ribbon (CASSR)	Permanent Orders
Drill Attendance Ribbon (CADAR)	Screening of MPRJ
Governor's Outstanding Unit Citation (CAOUC)	Screening of MPRJ

APPENDIX J
Individual Request for California State Service Medal

LETTERHEAD OF SUBMITTING UNIT

OFFICE SYMBOL (ARIMS NUMBER)

DATE dd mm yyyy

MEMORANDUM FOR Award of California State Service Medal

SUBJECT: Request for Award of California State Service Medal

1. In accordance with the provisions of CA ARNG Regulation 600-8-22, I request the following individual be awarded the: _____ as described in Paragraph ____ of the regulation.

a. Grade and Name of Individual nominated for award:

b. SSN:

c. Unit of Assignment:

d. Classification of Award () 10 years () 15 years () 20 years () 25 years

e. Specific periods of state service claimed for award including previous award periods.

- 1.
- 2.
- 3.

2. I certify that the facts stated in reference to application for this service ribbon are true and correct to the best of my knowledge.

() a. I am making this recommendation/request on behalf of myself

() b. I am making this recommendation/request on behalf of another

// signed //
JOHN B. GOODE
CPT, CA SMR

FOR HQ, CA SMR PERSONNEL SECTION USE:

Disposition: () Approved () Disapproved

Orders published :

Order #

Date:

Copies to Submitting Unit:

// signed //
BOB B. GOODE
LTC, CA SMR
Personnel Officer

APPENDIX K
CA SMR Form 672, Recommendation for Award

LETTERHEAD OF SUBMITTING UNIT

OFFICE SYMBOL (ARIMS NUMBER)

DATE dd mm yyyy

MEMORANDUM FOR Personnel Officer, Unit

SUBJECT: Recommendation for Award or Service Ribbon

1. In accordance with the provisions of CA ARNG Regulation 600-8-22, I request the following individual be awarded the: _____ as described in Paragraph _____ of the regulation.

a. Grade and Name of Individual nominated for award:

b. SSN:

c. Unit of Assignment:

d. Specifics of award recommendation (time, place, service or achievement, etc)

2. I certify that the facts stated in reference to application for this award or service ribbon are true and correct to the best of my knowledge.

() a. I am making this recommendation/request on behalf of myself

() b. I am making this recommendation/request on behalf of another

// signed //
JOHN B. GOODE
CPT, CA SMR

FOR PERSONNEL SECTION USE:

Disposition: () Approved () Disapproved

Orders published:

Order #

Date:

Copies to HQ, CA SMR:

// signed //
BOB B. GOODE
MAJ, CA SMR
Personnel Officer

NOTE: This form may be used to apply to all CA SMR decorations below, including the CA SMR Meritorious Achievement Medal. All awards above the CA SME MAM must be submitted on CNG Form 672-13R. The California State Service Medal and the CA SMR Recruiting Ribbon have their own forms found in Appendix J and Appendix L, respectively.
51 CAARNG Regulationn 600-8-22 • 1 August 2005

APPENDIX L

CA SMR Form 672A, Recommendation for CNG and CA SMR Recruiting Ribbon

LETTERHEAD OF SUBMITTING UNIT

OFFICE SYMBOL (ARIMS NUMBER)

DATE dd mm yyyy

MEMORANDUM FOR Awards and Decorations Officer, HQ, CA SMR

SUBJECT: Request for Award of CNG or CA SMR Recruiting Ribbon

1. In accordance with the provisions of CA ARNG Regulation 600-8-22, I request the following individual be awarded the: _____ as described in Paragraph _____ of the regulation.

a. Grade and Name of Individual nominated for award:

b. SSN:

c. Unit of Assignment:

d. Specifics of award recommendation (Name, date, and order number of all personnel claimed for award)

Name	Date Appointed/enlisted	State Order Number
------	-------------------------	--------------------

- a.
- b.
- c.
- d.
- e.

2. I certify that the facts stated in reference to application for this recruiting ribbon are true and correct to the best of my knowledge.

() a. I am making this recommendation/request on behalf of myself

() b. I am making this recommendation/request on behalf of another

// signed //

JOHN B. GOODE
CPT, CA SMR

FOR HQ, CA SMR PERSONNEL SECTION USE:

Disposition: () Approved () Disapproved

Orders published :

Order #

Date:

Copies to Submitting Unit:

// signed //

BOB B. GOODE
LTC, CA SMR
Personnel Officer

APPENDIX M
CA SMR Form 672B, Application for Outstanding Unit Citation

LETTERHEAD OF SUBMITTING UNIT

OFFICE SYMBOL (ARIMS NUMBER)

DATE dd mm yyyy

MEMORANDUM FOR Commanding General, HQ, CA SMR

SUBJECT: Request for Award of Outstanding Unit Citation

1. In accordance with the provisions of CA ARNG Regulation 600-8-22, I request my unit be awarded an Outstanding Unit Citation for the period _____ as described in Paragraph _____ of the regulation.

a. Specifics of recommendation (narrative justifying request for award of

() a. I am making this recommendation/request on behalf of my unit

() b. I am making this recommendation/request on behalf of another unit

// signed //
JOHN B. GOODE
CPT, CA SMR

FOR HQ, CA SMR PERSONNEL SECTION USE:

Disposition: () Approved () Disapproved

Orders published :

Order #

Date:

Copies to Submitting Unit:

// signed //
BOB B. GOODE
LTC, CA SMR
Personnel Officer